



Dane County

Minutes - Final Unless Amended by Committee

Area Agency on Aging - Nutrition / Wellness Committee

Consider:

Who benefits? Who is burdened?

Who does not have a voice at the table?

How can policymakers mitigate unintended consequences?

Wednesday, November 12, 2025

11:30 AM

This is a Hybrid Meeting: Attend in person at 2865 N Sherman Ave, Conference Room 109; Attend virtually via Zoom.

See below for additional instructions on how to attend the meeting and provide public testimony.

The Wednesday November 12, 2025 AAA Nutrition/Wellness Committee meeting will be a hybrid meeting.

Members of the public can either attend in person or virtually via Zoom.

The public can attend in person at the ADRC building, 2865 N Sherman Ave Room 109, Madison.

The public can access the meeting virtually with the Zoom application or by telephone.

To join the meeting in Zoom, click the following link (after you fill out the form, the meeting link and access information will be emailed to you):

https://zoom.us/webinar/register/WN_WmQnb3-3SwWcgostfcw2Tg

This link will be active until the end of the meeting.

To join the meeting by phone, dial-in using one of the following three toll-free phone numbers:

1-833-548-0276

1-833-548-0282

1-888-788-0099

When prompted, enter the following Webinar ID: 941 9651 2716

PROCESS TO PROVIDE PUBLIC COMMENT:

IN PERSON: Any members of the public wishing to register to speak on/support/oppose an agenda item can register in person at the meeting using paper registration forms. **IT IS HIGHLY ENCOURAGED TO REGISTER VIA THE ZOOM LINK ABOVE EVEN IF YOU PLAN ON ATTENDING IN PERSON.**

In person registrations to provide public comment will be accepted throughout the meeting.

VIRTUAL: Any members of the public wishing to register to speak on/support/oppose an agenda item **MUST REGISTER USING THE LINK ABOVE** (even if you plan to attend using your phone). Virtual registrations to provide public comment will be accepted until 30 minutes prior to the beginning of the meeting.

In order to testify (provide public comment) virtually, you must be in attendance at the meeting via Zoom or phone, you will then either be unmuted or promoted to a panelist and provided time to speak to the body.

If you want to submit a written comment for this meeting, or send handouts for board members, please send them to: [Insert Email Address]

Guests & Staff Present: Kat Froehlich, Shannon Gabriel, Jeffrey Kostelic, Cindy Matulle, and Claire Purkis.

A. Call To Order

Meeting called to order by Chair GENSON at 11:32am.

Present 7 - HELEN PAN, DAVE GENSON, KRISTY SCHUSTER, KATHY PAZAK, KATE BUENGER, CLAIRE MANCE, and PATRICK DOWNING

Absent 1 - ROBIN POTTER

B. Consideration of Minutes

[2025](#)
[MIN-370](#)

Minutes from August 6, 2025

Attachments: [2025_0806_NutWellness Minutes](#)

A motion was made by SCHUSTER, seconded by MANCE, that the minutes be approved. The motion carried by a voice vote.

C. Presentations

POTTER arrived at 11:35 am.

Present 8 - HELEN PAN, DAVE GENSON, KRISTY SCHUSTER, ROBIN POTTER, KATHY PAZAK, KATE BUENGER, CLAIRE MANCE, and PATRICK DOWNING

1. Food Insecurity in Dane County-Map the Meal Gap (Devika Suri, Data and Research Curator at Second Harvest Food bank of Southern WI)

[2025](#)
[PRES-196](#)

Second Harvest Food Insecurity in Dane County

Attachments: [Area Agency on Aging presentation 11-12-25](#)

SURI presented on Food Insecurity data for Dane County. SURI discussed Second Harvest providing food to over 140 pantries throughout Dane County.

2. Dining Site Reviews--Completed August to Present (Pazak)

[2025](#)
[PRES-186](#)

Site Reviews August to Present

Attachments: [All Site Visits August to Present](#)

PAZAK presented her reviews of several meal sites.

3. Program Accomplishments and What's Next? (Gabriel)

[2025](#)
[PRES-197](#)

Nutrition Program and What's Next

Attachments: [2025 Senior Nutrition Program - Accomplishments & What's Next](#)

GABRIEL reviewed The Aging Network flowchart and how things are changing with the Federal Government. GABRIEL discussed Congregate, HDM and a carryout site for Dane County locations. GABRIEL shared how the nutrition costs are figured using a nutrition meal cost spreadsheet. GABRIEL shared that the Messiah site will be closing January 1, 2026.

D. Reports to Committee

1. Dietitian Program Update

a. Farmers Market Program Complete

2025 season has ended. Dane County gave out 990 vouchers totaling \$24,750.

b. Annual Training--Site Coordinators

GABRIEL reported the activities of the annual training that is required of nutrition coordinators and volunteers.

SCHUSTER left at 1pm.

Present 8 - HELEN PAN, DAVE GENSON, EMILY MURWIN, ROBIN POTTER, KATHY PAZAK, KATE BUENGER, CLAIRE MANCE, and PATRICK DOWNING
Absent 1 - KRISTY SCHUSTER

2. Chair & Staff Updates

b. Budget Updates

GABRIEL shared that we are 1% less funded for meals. Other funding that Nutrition receives is the same.

E. Future Meeting Items and Dates

Next meeting: Wednesday, February 4, 2026 at 11:30 am via Hybrid

2026 Meeting Schedule

[2025](#) 2026 Meeting Schedule
[RPT-429](#)

Attachments: [2026_AAA Meeting Schedule](#)

GABRIEL reviewed the 2026 meeting schedule for when Nutrition/Wellness will meet.

F. Public Comment on Items not on the Agenda

None.

G. Such Other Business as Allowed by Law

None.

H. Adjournment

A motion was made by DOWNING, seconded by PAZAK, that the meeting be adjourned at 1:25 pm. The motion carried unanimously.

Minutes respectfully submitted by Cindy Matulle.