

Dane County Contract Cover Sheet

Revised 01/2026

Res 382
significant

Dept./Division	Highway		
Vendor Name	City of Middleton	MUNIS #	1386
Brief Contract Title/Description	Agreement for the reconstruction of traffic signals and pedestrian islands at the CTH M/Century Ave & CTH Q North intersection in the City of Middleton		
Contract Term	02/26/26 - 12/31/26		
Contract Amount	\$280,000		

Contract # Admin will assign	16198
Type of Contract	
☐	Dane County Contract
☐	Intergovernmental
☐	County Lessee
☐	County Lessor
☐	Purchase of Property
☐	Property Sale
☐	Grant
☐	Other

Department Contact Information		Vendor Contact Information	
Name	Tricia Rast	Name	Shawn Ulsrud
Phone #	608.266.4065	Phone #	608.821.8388
Email	rast@danecounty.gov	Email	sulsrud@cityofmiddleton.us
Purchasing Officer	Hazel Schuster		

Purchasing Authority	☐ \$13,000 or under – Best Judgment (1 quote required)		
	☐ Between \$13,000 – \$46,000 (\$0 – \$25,000 Public Works) (3 quotes required)		
	☐ Over \$46,000 (\$25,000 Public Works) (Formal RFB/RFP required)	RFB/RFP #	
	☐ Bid Waiver – \$46,000 or under (\$25,000 or under Public Works)		
	☐ Bid Waiver – Over \$46,000 (N/A to Public Works)		
	☐ Cooperative Contract	Contract Name & #	
☒ N/A - Grants, Leases, Intergovernmental, Property Purchase/Sale, Other			

MUNIS Req.	Req #	1273	Org:	HWCONCAP	Obj:	51088	Proj:		\$ 280,000.00
			Org:		Obj:		Proj:		\$
	Year	2026	Org:		Obj:		Proj:		\$

Budget Amendment	
☐	A Budget Amendment has been requested via a Funds Transfer or Resolution. Upon addendum approval and budget amendment completion, the department shall update the requisition in MUNIS accordingly.

Resolution Required if contract exceeds \$100,000	☐ Contract does not exceed \$100,000		
	☒ Contract exceeds \$100,000 – resolution required.	Res #	382
	☒ A copy of the Resolution is attached to the contract cover sheet.	Year	2025

CONTRACT MODIFICATIONS – Standard Terms and Conditions		
☐ No modifications.	☐ Modifications and reviewed by:	☒ Non-standard Contract

APPROVAL	
Dept. Head / Authorized Designee	
Rast, Tricia	Digitally signed by Rast, Tricia Date: 2026.02.27 14:31:20 -06'00'

APPROVAL – Contracts Exceeding \$100,000	
Director of Administration	Corporation Counsel
Slaven, Shelby	David Gault
Digitally signed by Slaven, Shelby Date: 2026.03.03 11:42:42 -06'00'	

APPROVAL – Internal Contract Review – Routed Electronically – Approvals Will Be Attached		
DOA:	Date In: 3/2/26	Date Out: _____
☒ Controller, Purchasing, Corp Counsel, Risk Management		

Goldade, Michelle

From: Goldade, Michelle
Sent: Monday, March 2, 2026 2:14 PM
To: Hicklin, Charles; Schuster, Hazel; Gault, David; Cotillier, Joshua
Subject: Contract #16198
Attachments: 16198.pdf

Tracking:	Recipient	Read	Response
	Hicklin, Charles	Read: 3/2/2026 2:25 PM	Approve: 3/2/2026 2:26 PM
	Schuster, Hazel		Approve: 3/2/2026 2:53 PM
	Gault, David		
	Cotillier, Joshua	Read: 3/3/2026 2:16 PM	Approve: 3/3/2026 2:18 PM

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Contract #16198
Department: Highway
Vendor: City of Middleton
Contract Description: Reconstruction of traffic signals & pedestrian islands at CTH M/Century Ave & CTH Q north intersection (Res 382)
Contract Term: 2/26/26 – 12/31/26
Contract Amount: \$280,000.00

Thanks much,
Michelle

Michelle Goldade

Administrative Manager
Dane County Department of Administration
Room 425, City-County Building
210 Martin Luther King, Jr. Boulevard
Madison, WI 53703
PH: 608/266-4941
Fax: 608/266-4425
TDD: Call WI Relay 711

Please note: I am currently working a modified schedule. I work in office Mondays and Wednesdays and work remotely Tuesday, Thursdays and Fridays.

Goldade, Michelle

From: Gault, David
Sent: Monday, March 2, 2026 3:46 PM
To: Goldade, Michelle
Subject: Approve: Contract #16198

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22

2025 RES-382

**AGREEMENT FOR THE RECONSTRUCTION OF TRAFFIC SIGNALS AND PEDESTRIAN
ISLANDS AT THE CTH M/CENTURY AVENUE AND CTH Q NORTH INTERSECTION IN
THE CITY OF MIDDLETON**

The Dane County Highway & Transportation Department and representatives of the City of Middleton have determined that the CTH M/Century Avenue intersection with CTH Q North is in need of improvements which will require contributions from the City of Middleton and Dane County.

Funding for the construction of the project is to be accomplished in accordance with past policies of cost sharing on similar CTH projects. The County's share shall not exceed \$280,000.

The department has funds available in account HWCONCAP-51088 for the project costs.

NOW THEREFORE BE IT RESOLVED that the County Executive and the County Clerk be authorized and directed to execute this cost sharing agreement on behalf of Dane County with the City of Middleton.

BE IT FINALLY RESOLVED that any unexpended funds as of December 31, 2026, in the above-mentioned accounts be carried forward to 2027.

**AGREEMENT FOR THE RECONSTRUCTION OF TRAFFIC SIGNALS AND
PEDESTRIAN ISLANDS AT THE CTH M/CENTURY AVENUE AND CTH Q NORTH
INTERSECTION IN THE CITY OF MIDDLETON**

THIS AGREEMENT ("Agreement") is made and entered into by and between the County of Dane, a quasi-municipal corporation in the State of Wisconsin (hereinafter referred to as "COUNTY"), and the City of Middleton; a municipal corporation in the State of Wisconsin (hereinafter referred to as "CITY").

WITNESSETH:

WHEREAS, CITY and COUNTY have determined that the CTH M/Century Avenue intersection with CTH Q North is in need of improvements ("the Project"), which will require contributions from CITY and COUNTY; and

WHEREAS, the costs of the Project will be financed by the COUNTY and CITY; and

WHEREAS, funding is to be accomplished in accordance with COUNTY'S "Highway and Transportation Statement of Policy for Joint Projects with Municipalities" dated May 3, 1999; and

WHEREAS, pursuant to Section 66.0301, Wis. Stats., CITY and COUNTY wish to formalize arrangements for the Project's construction costs;

NOW THEREFORE, in consideration of the above premises and the mutual covenants of the Parties hereinafter set forth, the receipt and sufficiency of which is acknowledged by each Party for itself, CITY and COUNTY do agree as follows:

1. The Project shall consist of upgrading the traffic signals and wiring, reconstructing the concrete medians and islands, new curb and gutter, and turning movement improvement. More specifically, the CITY hires a contractor through a bid process to place temporary traffic signals, remove concrete curb and gutter, concrete medians, construct new curb and gutter, improve the CTH M/Century Avenue westbound right turning movement, upgrade curb ramps to meet American's with Disabilities Act standards, and upgrade signal electrical and the signals.
2. COUNTY and CITY agree to joint financial participation in those design and construction costs for the Project, as set forth in this Agreement, and the "Dane County Highway & Transportation Policy on Joint Projects with Municipalities" as shown on Attachment A which is incorporated herein as though fully stated.
3. The Project shall be completed in 2026.
4. COUNTY's total obligations under this Agreement shall not exceed \$280,000. CITY shall be responsible for all costs associated with the Project not covered by COUNTY pursuant to COUNTY'S cost-share policy or this Agreement and the cost split as shown on Attachment B which is incorporated herein as though fully stated.
5. COUNTY shall reimburse CITY within 60 days after invoices are received by COUNTY.

6. During the term of this Agreement, CITY and COUNTY, each for itself, agree to abide by its own equal employment and nondiscrimination policies and affirmative action plan and, in doing so, to make all employment and service related decisions without regard to age, race, ethnicity, religion, color, gender, disability, marital status, sexual orientation, national origin, cultural differences, ancestry, physical appearance, arrest record or conviction record, military participation or membership in the national guard, state defense force or any other reserve component of the military forces of the United States, or political beliefs and to provide equal opportunity including but not limited to the following: employment, upgrading, demotion, transfer, recruitment, advertising, layoff, termination, training, rates of pay, or any other form of compensation. CITY agrees to post in conspicuous places, available to all employees and applicants for employment, notices setting forth the provisions of this Agreement as they relate to affirmative action and nondiscrimination. This listing of prohibited bases for discrimination shall not be construed to amend in any fashion state or federal law setting forth additional bases, and exceptions shall be permitted only to the extent allowable in state or federal law.
7. Each party shall be responsible for the consequences of its own acts, errors, or omissions and those of its employees, boards, commissions, agencies, officers, and representatives and shall be responsible for any losses, claims, and liabilities which are attributable to such acts, errors, or omissions including providing its own defense. In situations including joint liability, each party shall be responsible for the consequences of its own acts, errors, or omissions and those of its employees, agents, boards, commissions, agencies, officers and representatives. It is not the intent of the parties to impose liability beyond that imposed by state statutes. The obligations of the parties under this paragraph shall survive the expiration or termination of this Agreement.
8. This Agreement may only be amended in writing upon agreement by both parties.
9. Each party warrants for itself that it has complied with all necessary requirements to execute this Agreement and that the person executing this Agreement on its behalf is authorized to do so.
10. The parties may evidence their agreement to the foregoing upon one or several counterparts of this instrument, which together shall constitute a single instrument.

FOR THE COUNTY:

Date Signed: _____

Melissa Agard, Dane County Executive

Date Signed: _____

Scott McDonell, Dane County Clerk

FOR THE CITY OF MIDDLETON:

Date Signed: 2/19/2026

Benjamin John

Benjamin John, Director of Public Works

Date Signed: 2026-02-09

Shawn Ulsrud

Shawn Ulsrud, Public Works, Eng. Tech.

Attachment A

Highway Policies: Joint Projects with Municipalities

The following are Dane County's general policy for joint improvement projects on County Trunk Highways. It should be noted there will be no joint projects without prior County approval and funds budgeted by both units. Approval must be obtained for design and again for construction since separate budgets are involved. As part of the project review process, the County requests a copy of the municipality's up-to-date land use and transportation plans (if available). The County is also interested in the aspects of the municipality's plans (if available) that support bicycle, pedestrian, transit, and Traffic Demand Management (TDM) efforts to reduce automobile trips and congestion.

Engineering

The County will share one-half (1/2) of the engineering costs, design, and construction of all items in which the County participates. The maximum percentage for design and construction engineering costs as a percentage of actual total construction costs shall be 25% for road projects, 30% for bridge projects, and 35% for intersection/signal projects. Plans shall be approved by the County prior to letting and to any agreement for construction being signed.

Right-of-way

The County shall obtain, gain ownership, and assume all costs associated with roadway right-of-way only for projects where multi-jurisdictional control of adjoining property exists. Any further right-of-way required for municipal amenities such as turn lanes into commercial areas or sideroads, sidewalks, bicycle paths, additional lanes, or frontage roads shall be acquired by the municipality. The municipality shall acquire the needed right-of-way for the project if the municipality intends, through agreement with the County, to assume maintenance control of the County trunk after the improvement is completed.

Curb & Gutter

The County will share in the costs of curb and gutter construction. Cost participation is as follows:

- The County will share in one-half (1/2) of the costs of curb and gutter construction required along the median areas in multi-lane facilities.
- The County will share in one-half (1/2) of the costs of curb and gutter construction involved in a safety improvement project where the sole purpose of the curb and gutter is to assure proper channelizing of traffic.
- The County will share in one-half (1/2) of the costs for isolated curb and gutter where the construction of the curb and gutter is exclusively for purposes of eliminating right-of-way purchases.
- Where the Municipality has a curb and gutter assessment policy, the County will share in one-half (1/2) of the costs of the outside curb and gutter for those sections of curb and gutter that are not directly assessable to the adjacent property owner. The County will share in one-quarter (1/4) of the costs of outside curb and gutter for those sections of curb and gutter that are directly assessable to the property owner. The amount assessed to the property owner shall be credited equally to the local share provided by the County and Municipality.

- The County will not share in the costs of outside curb and gutter where the municipality does not have curb and gutter assessment policy.
- The Municipality shall be responsible for the future costs of the maintenance and repair of the curb and gutter.

Sidewalk

- Where the Municipality has a sidewalk assessment policy, the County will share in one-half (1/2) of the costs of the sidewalk construction where those sections of sidewalk are not directly assessable to the adjacent property owner. The County will share in 1/4 of the cost of sidewalk for those sections of sidewalk that are directly assessable to the property owner. The amount assessed to the property owner shall be credited equally to the local share provided by the County and the Municipality.
- The County will not share in the costs of sidewalk where the municipality does not have a sidewalk assessment.
- The Municipality shall be responsible for the future costs of the maintenance and repair of the sidewalk.

Driveway Aprons

The County will not share in the costs of concrete driveway apron construction.

Bicycle Paths

The County will share in one-half (1/2) of the costs of a widened roadway section that is available for bicycle use. "Off-road" bicycle paths may be funded by improvement project funds. Any cost sharing for "Off-road" bicycle paths, including overhead or tunnel road crossing within the right-of-way, will be determined on an individual basis. The Municipality shall be responsible for the future costs of maintenance and repair of the bicycle paths.

Storm Sewers

The County will share in one-half (1/2) the costs of all storm sewer and related structures associated with the project improvement. The County may share in the costs of the drainage structures or pipes associated with major municipal storm trunk sewer systems that pass through the project. The municipality may choose to relocate or enlarge their sewer system at the time the project is undertaken. Any cost sharing of this type will be determined on an individual basis.

Sanitary Sewers and Water Mains

The County will not share in the costs of adjusting, relocating, repairing, placing, or replacing any sanitary sewer or water main, or appurtenances within or adjacent to the improvement project.

Bridges

The County will share in one-half (1/2) the costs of any bridge widening or construction involved in the project.

Road Lighting

The County will not share in roadway lighting costs.

Traffic Lights and Signing

The County will assume the costs of highway signing, with the exception of parking or restrictive parking signs, for which the County will not share costs. The County will assume one-half (1/2) of all costs involved in traffic light installations, and will enter into contracts for their maintenance as long as signals are warranted per accepted engineering standards.

Roadway Pavement, Grading, and Base

The County will share in one-half (1/2) the costs associated with the pavement, grading, and base.

Landscaping

The County will share in one-half (1/2) the costs of general landscaping (seeding and sodding) within the right of way. Sodding costs assumed by the County will be limited to areas where it is intended to control erosion, or it is the only viable alternative for right-of-way restoration (areas where seed mulch won't suffice). Major plantings as requested by the municipality shall be at their expense.

Pavement Marking

The County will share in one-half (1/2) the costs of all original thermoplastic center line or lane markings. The County shall share in one-half (1/2) the costs of all original thermoplastic pedestrian markings. The Municipality shall be responsible for the future costs of maintenance and repair of the pedestrian markings.

Jurisdictional Transfers

The County shall consider a jurisdictional transfer where a roadway segment is improved to urban standards entirely within one municipality or where multi-jurisdictions can agree to maintain the segment. The County may determine not to participate in the project if a jurisdictional transfer cannot be achieved.

Prior to actual commencement of construction, and after the project funds have been appropriated, formal contracts will be entered into by the County and municipality which will note all cost sharing items and the financial commitments of both parties for the joint improvement projects.

This revised policy will take effect with the adoption of the 2000 budget and beyond. Projects budgeted prior (year 2000 budget) to adoption of the revised policy will not be altered.

This policy was adopted by the Dane County Transportation Committee at its meeting on May 3, 1999.

Attachment B

Dane County Highway Department
City of Middleton
CTH M/Century Avenue & CTH Q North Intersection
Project Number 61088-2500
as of 1/20/2026

CATEGORY 1 - CTH M ROADWAY ITEMS (50% COUNTY/50% CITY)						ESTIMATED	
ITEM	DESCRIPTION	PLANNED QUANTITY	UNIT	COST/UNIT	ESTIMATED AMOUNT	LOCAL SHARE BREAKDOWN (50%/50%)	
						DANE COUNTY	CITY OF MIDDLETON
46	Curb and Gutter Removal	377	LF	\$12.50	\$4,712.50	\$2,356.25	\$2,356.25
47	Concrete Sidewalk Removal	151	SY	\$31.25	\$4,718.75	\$2,359.38	\$2,359.38
48	Removing Concrete Bases	9	EACH	\$470.00	\$4,230.00	\$2,115.00	\$2,115.00
49	Unclassified Excavation	1	LS	\$27,100.00	\$27,100.00	\$13,550.00	\$13,550.00
50	Dense Graded Base	298	TON	\$22.75	\$6,779.50	\$3,389.75	\$3,389.75
51	Asphaltic Concrete Pavement	85	TON	\$150.00	\$12,750.00	\$6,375.00	\$6,375.00
52	Concrete Curb & Gutter 18-Inch Type D	16	LF	\$130.00	\$2,080.00	\$1,040.00	\$1,040.00
53	Concrete Curb & Gutter 30-Inch Type D	299	LF	\$62.00	\$18,538.00	\$9,269.00	\$9,269.00
54	Concrete Sidewalk 5-Inch	1,649	SF	\$8.10	\$13,356.90	\$6,678.45	\$6,678.45
55	Concrete Sidewalk 7-Inch	1,005	SF	\$13.00	\$13,065.00	\$6,532.50	\$6,532.50
56	Curb Ramp Detectable Warning Field Yellow	60	SF	\$55.00	\$3,300.00	\$1,650.00	\$1,650.00
57	Curb Ramp Detectable Warning Field Radial Yellow	10	SF	\$63.00	\$630.00	\$315.00	\$315.00
58	Concrete Median Sloped Nose	35	SF	\$59.00	\$2,070.90	\$1,035.45	\$1,035.45
59	Silt Fence	153	LF	\$4.20	\$642.60	\$321.30	\$321.30
60	Inlet Protection	3	EACH	\$270.00	\$810.00	\$405.00	\$405.00
61	Seed Restoration w/ Erosion Mat	1	LS	\$14,000.00	\$14,000.00	\$7,000.00	\$7,000.00
62	Traffic Control	1	LS	\$17,300.00	\$17,300.00	\$8,650.00	\$8,650.00
63	Temporary Pavement Marking	1	LS	\$9,200.00	\$9,200.00	\$4,600.00	\$4,600.00
64	Pavement Marking	1	LS	\$21,200.00	\$21,200.00	\$10,600.00	\$10,600.00
65	Permanent Signing	1	LS	\$5,300.00	\$5,300.00	\$2,650.00	\$2,650.00
66	Pavement Marking Removal	1	LS	\$14,100.00	\$14,100.00	\$7,050.00	\$7,050.00
67	Construction Staking	1	LS	\$2,700.00	\$2,700.00	\$1,350.00	\$1,350.00
90	Sawcut Asphalt	430	LF	\$2.40	\$1,032.00	\$516.00	\$516.00
					Estimated Sub-Total	\$199,616.15	\$99,808.08
					Estimated Contingencies 15%	\$29,942.42	\$14,971.21
					Estimated Total	\$229,558.57	\$114,779.29

CATEGORY 2 - CTH M ROADWAY ITEMS (75% COUNTY/25% CITY)						ESTIMATED	
ITEM	DESCRIPTION	PLANNED QUANTITY	UNIT	COST/UNIT	ESTIMATED AMOUNT	LOCAL SHARE BREAKDOWN (75%/25%)	
						DANE COUNTY	CITY OF MIDDLETON
68	Conduit	1	LS	\$42,400.00	\$42,400.00	\$31,800.00	\$10,600.00
69	Electrical Wiring	1	LS	\$12,700.00	\$12,700.00	\$9,525.00	\$3,175.00
70	Install EVP System	1	LS	\$4,200.00	\$4,200.00	\$3,150.00	\$1,050.00
71	Install Signal Mounting Hardware	1	LS	\$2,100.00	\$2,100.00	\$1,575.00	\$525.00
72	Install Vehicle Video Detection System	1	LS	\$5,300.00	\$5,300.00	\$3,975.00	\$1,325.00
73	Remove Traffic Signals	1	LS	\$5,300.00	\$5,300.00	\$3,975.00	\$1,325.00
74	Install Conduit Into Existing Item	2	EACH	\$270.00	\$540.00	\$405.00	\$135.00
75	Pull Boxes Steel 24X42-Inch	10	EACH	\$1,700.00	\$17,000.00	\$12,750.00	\$4,250.00
76	Removing Pull Boxes	6	EACH	\$270.00	\$1,620.00	\$1,215.00	\$405.00
77	Install Pedestrian Signal Face 16-Inch	1	EACH	\$130.00	\$130.00	\$97.50	\$32.50
78	Install Poles Type 2	1	EACH	\$900.00	\$900.00	\$675.00	\$225.00
79	Install Traffic Signal Face 3S 12-Inch	1	EACH	\$130.00	\$130.00	\$97.50	\$32.50
80	Install Traffic Signal Face 4S 12-Inch	2	EACH	\$130.00	\$260.00	\$195.00	\$65.00
81	Install Transformer Bases Breakaway 11 1/2-Inch Bolt Circle	1	EACH	\$69.00	\$69.00	\$51.75	\$17.25
82	Install Trombone Arms 25-FT	1	EACH	\$480.00	\$480.00	\$360.00	\$120.00
83	Relocate Pedestrian Signal Face	7	EACH	\$270.00	\$1,890.00	\$1,417.50	\$472.50
84	Relocate Traffic Signal Equipment	9	EACH	\$1,300.00	\$11,700.00	\$8,775.00	\$2,925.00
85	Concrete Bases Type 1	4	EACH	\$900.00	\$3,600.00	\$2,700.00	\$900.00
86	Concrete Bases Type 2	6	EACH	\$1,300.00	\$7,800.00	\$5,850.00	\$1,950.00
87	Install Traffic Signal Cabinet	1	EACH	\$2,100.00	\$2,100.00	\$1,575.00	\$525.00
88	Utility Line Opening	4	EACH	\$330.00	\$1,320.00	\$990.00	\$330.00
89	Temporary Signal	1	EACH	\$52,396.34	\$52,396.34	\$39,297.26	\$13,099.09
					Estimated Sub-Total	\$173,935.34	\$43,483.84
					Estimated Contingencies 15%	\$26,090.30	\$6,522.58
					Estimated Total	\$200,025.64	\$50,006.41

TOTAL ESTIMATED COST SHARE		
	DANE COUNTY	CITY OF MIDDLETON
Category 1	\$114,779.29	\$114,779.29
Category 2	\$150,019.23	\$50,006.41
Total	\$264,798.52	\$164,785.70
Agreement Total	\$280,000.00	