

**DANE COUNTY**  
**POLICY AND FISCAL NOTE**

|                                                                              |                                    |
|------------------------------------------------------------------------------|------------------------------------|
| <input checked="" type="checkbox"/> Original <input type="checkbox"/> Update | Substitute No. _____               |
| Sponsor: ENGELBERGER                                                         | Resolution No. <u>2026 RES-084</u> |
| Vote Required: Majority <input checked="" type="checkbox"/>                  | Ordinance Amendment No. _____      |
| Two-Thirds _____      3/4 _____                                              |                                    |

Title of Resolution or Ord. Amd.:

**AWARD OF AGREEMENT FOR THE COMPREHENSIVE AIRPORT MASTER PLAN & LAYOUT PLAN UPDATES**

**Policy Analysis Statement:**

Brief Description of Proposal -

The Department of Administration-Public Works Engineering Division reports the receipt of proposals for the Comprehensive Airport Master Plan & Layout Plan Updates, Request for Qualifications Project# 325037. An Agreement has been negotiated with Short Elliott Hendrickson Inc.; Total: \$5,819,500.00

Current Policy or Practice -

Resolutions of this amount require County Board Approval

Impact of Adopting Proposal -

Project will move forward

Contains reporting requirement to board/committee- No      Board/committee name: N/A      Cadence: As Needed

**Fiscal Estimate:**

Fiscal Effect (check all that apply) -

- ☐ No Fiscal Effect  
☐ Results in Revenue Increase  
☒ Results in Expenditure Increase  
☐ Results in Revenue Decrease  
☐ Results in Expenditure Decrease

Budget Effect (check all that apply)

- ☒ No Budget Effect  
☐ Increases Rev. Budget  
☐ Increases Exp. Budget  
☐ Decreases Rev. Budget  
☐ Decreases Exp. Budget  
☐ Increases Position Authority  
☐ Decreases Position Authority  
Note: if any budget effect, 2/3 vote is required

**Narrative/Assumptions about long range fiscal effect:**

N/A

**Expenditure/Revenue Changes:**

|                      | Current Year |          | Annualized |          |            | Current Year |          | Annualized |          |
|----------------------|--------------|----------|------------|----------|------------|--------------|----------|------------|----------|
|                      | Increase     | Decrease | Increase   | Decrease |            | Increase     | Decrease | Increase   | Decrease |
| Expenditures -       |              |          |            |          | Revenues - |              |          |            |          |
| Personal Services    |              |          |            |          |            |              |          |            |          |
| Operating Expenses   |              |          |            |          |            |              |          |            |          |
| Contractual Services |              |          |            |          |            |              |          |            |          |
| Capital              | \$5,819,500  |          |            |          |            |              |          |            |          |
| Total                | \$5,819,500  | \$0      | \$0        | \$0      | Total      | \$0          | \$0      | \$0        | \$0      |

**Personnel Impact/FTE Changes:**

N/A

**Prepared By:**

|              |                              |           |                                    |
|--------------|------------------------------|-----------|------------------------------------|
| Agency:      | Department of Administration | Division: | Public Works Engineering           |
| Prepared by: | Mindy Diaz                   | Date:     | 7/10/26      Phone: (608) 267-0127 |
| Reviewed by: | Chuck Hicklin                | Date:     | 7/10/26      Phone: (608) 266-4109 |