



**Dane County
Department of Human Services**

**Interim Director – Astra Iheukumere
Children, Youth, and Families Division – Dr. Martha Stacker**

**1202 Northport Drive, Madison, WI 53704-2092
PHONE: 608-242-6200 FAX: 608-242-6294**

MEMO

TO: P&F Committee

FROM: Lindsey Beischel

DATE: 11/5/25

RE: June Mileage for Angie Ivan

Angie Ivan submitted her mileage on time to me, but it took me longer than anticipated to review the mileage claimed on her report for accuracy. It is my fault that it was not handed in timely. I am requesting an exception to the 60 day limit for employee reimbursements to allow Angie to receive the reimbursement of \$187.60 for her June mileage.

Supervisor Lindsey Beischel