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**2023 RES-160**

**AWARDING A CONTRACT FOR EXECUTIVE RECRUITMENT SERVICES**

The Department of Administration developed and released Request for Proposals #2023-RFP-079, for an Executive Search Firm for Department Heads. The RFP requested proposers assist the County with three executive searches for Department Heads: the Director of the Department of Human Services, the Highway and Transportation Commissioner, and the Director of the Department of Justice Reform.

The results of that Request for Proposals have been evaluated and GovHR was selected as the winning bidder. A contract has been negotiated with GovHR to complete the work as described in the RFP for a maximum cost of \$149,450, plus any expenses for required travel. The term of the contract is for one year but it may be renewed for up to four additional one-year terms to address any future Department Head recruitment needs.

**THEREFORE, BE IT RESOLVED** that the County Executive and the County Clerk are authorized to execute an agreement with GovHR for \$149,450, plus any expenses for required travel.