

BID WAIVER FORM

Purchasing Division

Rev. 01/2026



Procurement Exception List

- Emergency Procurement
- Unique and specific technical qualifications are required
- A special adaptation for a special purpose is required
- A unique or opportune buying condition exists
- Only one vendor possesses the unique and singularly available ability to meet the Department's requirements

Provide a detailed explanation as to why the competitive bidding (RFB/RFP) process cannot be used AND provide a detailed justification in relation to the Procurement Exception(s) chosen:

Bid Waiver Approval (For Purchasing Use Only)

Bid Waiver #

Under \$46,000 (Controller)	Over \$46,000 (P&F Committee)
--------------------------------	----------------------------------

Date Approved

Verification Signature



SENT VIA EMAIL

March 26, 2026

Jeff Allen
Dane Co Landfill
Madison, WI

***Re: Proposal – Badger Materials Recycling LLC – Residential Asphalt Shingle Grinding
Dane County Landfill***

Dear Mr. Allen (Jeff)

Pursuant to your request, I am providing you with a proposal to provide the necessary labor and equipment to process annually an estimated 2,000 to 6,000 tons of acceptable residential asphalt shingles located at the Dane County Landfill, Madison, Wisconsin. Our company would supply a specialized grinder capable of processing residential asphalt shingles so that 100% passes a 3/8" minus sieve or screen. The grinding of shingles would be accomplished without secondary screening. Only acceptable residential asphalt shingles defined as asphalt shingles with nails and tar paper only would be processed by our company

In summary, I am providing you with a proposal to process an estimated 2,000 to 6,000 tons of residential asphalt shingles at the Dane County landfill. I have attached a summary sheet that breaks out costs per ton. Also summarized is each parties responsibilities to provide services or equipment for completing this work. Please contact me at (262) 354 5981 should you have questions regarding our proposal. We look forward to working with you and your team!

Sincerely,

Justin Melby
General Manager

Project Name: Dane County Landfill – Shingle Grinding

Project Summary: Badger Materials Recycling LLC shall provide the necessary labor and equipment to process annually a minimum 2,000 tons of acceptable residential asphalt shingles located at the Dane County landfill, Madison, Wisconsin. Badger Materials Recycling (BMR) shall provide grinding equipment capable of achieving a particle size so that 100% will pass a 3/8" inch minus sieve / screen in one pass. No secondary screening equipment shall be used or provided. BMR shall provide one skilled grinder operator for operating the shingle grinder. Dane County shall provide supporting equipment, labor and services to do the following activities:

- Provide a skilled equipment operator and excavator with thumb to load and feed BMR's shingle grinder.
- Provide onsite water for BMR to hookup a 2" water hose for dust control nozzles on the shingle grinder.
- Provide a radial stacking conveyor with belt scale for metering ground shingles (RAS).
- Provide over all management of the shingle stockpile. For example pushing shingles to the excavator so that a constant feed of material is on hand.
- Provide a dumpster for nails that are collected from BMR's shingle grinder cross belt magnet.
- Provide a minimum of 10 hours of actual grinding time per day at the landfill for BMR.
- **Provide off road fuel for grinder. BMR is not required to provide fuel for it's grinder.**

Schedule of Values:	Annual Quantity (Tons):	Grinder/Operator Only – fuel provided	Grinder/Operator	Grinder/Operator with Excavator	
Grinder - Rates	> 5,000	\$ 12.70	\$ 14.70	15.70	
Grinder - Rates	4,000 – 4,999	\$ 13.10	\$ 15.10	16.10	
Grinder - Rates	2,000 – 3,999	\$ 13.50	\$ 15.50	16.50	
Mobilization	\$1000				

Payment Terms:

Badger Materials Recycling (BMR) shall invoice Dane County within 3 business days of completing the contracted shingle grinding activities. Payment for work shall be based on the actual scaled weight or tonnage of ground shingle material as recorded on the stacking conveyor belt scale. See "Schedule of Value(s)" for the exact rate (\$ / ton) based on actual quantity of shingles processed per event. Also, a mobilization charge shall be included as listed in the "Schedule of Values". Badger Materials Recycling shall provide an acceptable invoice which summarizes the tons of ground shingles processed at the contracted rate(s). Payment terms are Net 10 days upon receipt of invoice. Any discrepancies or changes to the final invoice need to be identified immediately.

Acceptance / Terms & Conditions:

Mr. Jeff Allen Dane County Landfill

Date:

Mr. Justin Melby, Badger Materials Recycling

Date: