



Dane County

Minutes - Final Unless Amended by Committee

Labor Relations Committee

Tuesday, February 11, 2025

10:00 AM Attend in person at the City County Building in Room
357; attend virtually via Zoom.

See below for additional instructions on how to attend the meeting and provide public testimony.

Interpreters must be requested in advance; please see the bottom of the agenda for more information.

Los intérpretes deben solicitarse con anticipación; consulte el final de la agenda para obtener más información.

Yuav tsuam tau thov txog cov neeg txhais lus hau ntej; thov saib hauv qab kawg ntawm qhov txheej txheem rau cov ntaub ntawv ntiv.

يجب التقدم بطلب خدمات الترجمة مقدماً. يرجى الاطلاع على أسفل جدول الأعمال للمزيد من المعلومات

The February 11, 2025 Labor Relations Committee meeting will be a hybrid meeting. Members of the public can either attend in person or virtually via Zoom.

The public can attend in person at the City-County Building, Room 357, 210 Martin Luther King, Jr. Blvd.

The public can access the meeting virtually with the Zoom application or by telephone.

To join the meeting in Zoom, click the following link (after you fill out the form, the meeting link and access information will be emailed to you):

https://zoom.us/webinar/register/WN_6UTC0hYwR4CDApPSeCdXGw

This link will be active until the end of the meeting.

To join the meeting by phone, dial-in using one of the following three toll-free phone numbers:

1-833-548-0276

1-833-548-0282

1-888-788-0099

When prompted, enter the following Webinar ID: 915 3701 0372

PROCESS TO PROVIDE PUBLIC COMMENT:

IN PERSON: Any members of the public wishing to register to speak on/support/oppose an agenda item can register in person at the meeting using paper registration forms. **IT IS HIGHLY ENCOURAGED TO REGISTER VIA THE ZOOM LINK ABOVE EVEN IF YOU PLAN ON ATTENDING IN PERSON.**

In person registrations to provide public comment will be accepted throughout the meeting.

VIRTUAL: Any members of the public wishing to register to speak on/support/oppose an agenda item **MUST REGISTER USING THE LINK ABOVE** (even if you plan to attend using your phone). Virtual registrations to provide public comment will be accepted until 30 minutes prior to the beginning of the meeting.

In order to testify (provide public comment) virtually, you must be in attendance at the meeting via Zoom or phone, you will then either be unmuted or promoted to a panelist and provided time to speak to the body.

If you want to submit a written comment for this meeting, or send handouts for board members, please send them to: bubb.nicholas@danecounty.gov. Staff will forward the email and materials to members of the committee.

A. Call To Order

Meeting was called to order at 10:05am.

Staff Present: Nick Bubb and Shelby Slaven

Kathy Andrusz was present representing Roxana Vega and Dave Kneip was present representing Travis Thomas.

Present 8 - ALEX DUDEK, CARON SUTTERLIN, CHAD HAANEN, LINDA RAMIREZ, MATTHEW KACHEL, MICHAEL MOODY, SHARRON HUBBARD-MOYER, and TAMMY HAYNES-SAUK

B. Consideration of Minutes

A motion was made by MOODY, seconded by RAMIREZ that the minutes be approved. The motion carried by voice vote.

[2024](#)
[MIN-425](#)

Attachments: [Labor Relations Committee Minutes 1-14-25](#)

C. Action Items

Discussion about how to increase employee retention.

Committee is looking for data on onboarding and if employees are staying.

Discussion about potential for Legistar Training.

Discussion regarding who the committee should contact and if there could be how-to videos on the website.

D. Presentations

Discussion regarding Employee Group involvement on panels.

Amy Utzig was not able to attend committee meeting. Committee would like her present before continuing discussion and may also ask to have Kabura Mukasa attend as well.

E. Reports to Committee

Updates regarding specific departments taking on task of assisting with information dissemination with hiring practices.

Committee raised questions as to how to approach department heads. Get a volunteer from each department and how can that be facilitated?

Discuss ability to form subcommittees -- update from Nick Bubb.

Nick Bubb will contact Corporation Counsel and report back at a future meeting.

F. Future Meeting Items and Dates

Discuss agenda items for March 11, 2025 meeting.

G. Public Comment on Items not on the Agenda

H. Such Other Business as Allowed by Law

I. Adjourn

Motion by MOODY, seconded by RAMIREZ to adjourn meeting at 11:34am. Motion carried on voice vote.

Note: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below—preferably at least three business days but no fewer than 24 hours prior to the meeting.

Nota: Si necesita un intérprete, un traductor o materiales en formatos alternativos o cualquier otra adaptación para tener acceso a este servicio, actividad o programa, llame al número de teléfono que puede encontrar a continuación — de preferencia con al menos 3 días de anticipación y como mínimo 24 horas antes del evento en cuestión.

Sau tseg: Yog koj xav tau ib tug neeg txhais lus, txhais ua ntaub ntawv, cov ntaub ntawv uas nyob rau lwm yam kev lawm los sis lwm yam kev pab nkag rau qhov kev pab no, kev ua si los sis kev pab cuam, thov hu tus xov tooj rau hauv qab no—xav kom hu li peb hnuv ua ntej tuaj tab sis tsis pub tsawg tshaj 24 xuab moos ua ntej rau lub rooj sib tham no.

ملحوظة: إذا كنت بحاجة لترجمة شفوية أو كتابية أو مواد بصيغة مختلفة أو تسهيلات أخرى للحصول على هذه الخدمة أو النشاط أو البرنامج، يرجى الاتصال برقم الهاتف أدناه قبل ثلاثة أيام عمل رسمية على الأقل من تاريخ الجلسة.

Dane County Administration at 608-266-8477 or bubb.nicholas@danecounty.gov.