



Bid Waiver Form

Revised 01/2024

Short Description of Goods/Services	Parking Ticket Booths (2)	Total Cost	\$54,850
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Vendor Name	Par Kut	MUNIS #	30974	Req #	2926
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Purchasing Officer	Pete Patten	Date	December 2, 2024
Department	Alliant Energy Center	Email	scheibler.kevin@alliantenergycenter.com
Name	Kevin Scheibler	Phone	267-3982

A VENDOR QUOTE MUST BE ATTACHED TO THE WAIVER FOR APPROVAL

Provide a detailed description of the goods/services intended to be purchased:

The Alliant Energy Center has 3 parking ticket booths at the main gate. These booths are situated next to one another. The center booth was damaged several years ago and was replaced. The outside booths are deteriorating and need to be replaced for safety and aesthetic purposes. The booths need to be of the same manufacturer and model so they match and provide a safe working environment for our parking ticket sellers.

Send to a Purchasing Officer Once Completed



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Procurement Exception List

- Emergency Procurement
- Unique and specific technical qualifications are required
- A special adaptation for a special purpose is required
- A unique or opportune buying condition exists
- Only one vendor possesses the unique and singularly available ability to meet the Department's requirements

Provide a detailed explanation as to why the competitive bidding (RFB/RFP) process cannot be used. Also provide a detailed justification in relation to the Procurement Exception(s) chosen:

Par Kut International provided the newest of the three parking ticket booths at the main gate. The Alliant Energy Center desires to purchase two additional matching booths from Par Kut to provide a uniform aesthetic. No other vendor can provide an identical unit.

Bid Waiver Approval (For Purchasing Use Only)

Under \$44,000 (Controller)

\$44,000+ (Personnel & Finance Committee)

Date Approved:

Send to a Purchasing Officer Once Completed



November 26, 2024

Todd Meister
Alliant Energy Center
1919 Alliant Energy Center Way
Madison, WI 53713

**Re: Par-Kut International, Inc. Proposal # 11-24-070P
Replacement Cashier Booth**

Dear Todd:

We are pleased to quote the following portable steel building as fabricated by **Par-Kut International, Inc.** to meet your parking cashier booth requirements:

Par-Kut Model Cashier Booth

- Size 5'-8" x 7'-6" x 8'-4" Par-Kut structure
- All welded galvanized steel, insulated construction – 14ga. exterior and 18ga. interior
- Three (3) 1" lifting rings
- Tinted insulated tempered safety glass in fixed windows
- Two (2) horizontal rolling transaction (cashier) windows
 - Tinted insulated tempered safety glass
- 36" steel swing door with lever handle lockset, door closer and weather stripping
- Painted steel countertop with storage drawer
- 12ga. galvanized steel tread plate flooring
- Factory installed wiring in accordance with NEC and featuring UL labeled devices
 - Circuit breaker panel – Square-D #QO112M100, 120/240V, 12 space, 3-wire, single phase, ground bar and 100A main breaker included
 - One (1) 115V duplex outlet – below counter
 - One (1) 240V receptacle – below counter
 - One (1) 115V duplex outlet near ceiling controlled by a toggle on/off switch
 - One (1) exterior GFCI outlet in a weather resistant box
 - One (1) 40W LED surface mounted light fixture with wall switch
- One (1) 4KW/240V wall mounted fan forced heater with integral thermostat
- One (1) RV 120V/13,500 BTU roof mounted air conditioner with wall mounted thermostat.
- Wall, floor and ceiling insulation
- Painted finish using Axalta Imron high gloss industrial polyurethane – single color of choice

9. All purchase orders should be issued to and must be approved by:

Par-Kut International, Inc.
40961 Production Drive
Harrison Township, MI 48045-1351

There are a number of reasons to select **Par-Kut** as your building manufacturer. The booth is aesthetically pleasing. The welded galvanized steel construction will offer years of service with minimal maintenance. That same rugged construction will allow you to relocate the unit should your facility configuration change in the future.

The booth will arrive fully assembled and you will need to off load it and anchor it to the concrete pad. Once you connect the local power service, the booth will be fully operational.

Please review the above proposal and contact me with any questions or comments.

Thank you for the opportunity to be of service to you for this project.

Sincerely,

Jon S. Harts

SecurMAR, LLC
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Zionsville, IN 46077
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219-781-0810 (mobile)
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