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2024 RES-320

**RECLASSIFYING A VACANT MECHANICAL REPAIR WORKER POSITION
TO A PLUMBER POSITION**

Facilities Management provides comprehensive maintenance services for a majority of Dane County Buildings. As the Facilities Management building footprint continues to expand, Facilities Management is experiencing an increased need for skilled plumbing expertise to attend to the needs of aging and expanding complex building plumbing systems.

Facilities Management has a vacant mechanical repair worker, position #370, which it is requesting to classify as a plumber. This reclassification request would provide a Trades Plumber to perform plumbing maintenance and repairs following all plumbing and building codes, safety regulations, and safety practices. Employee Relations has reviewed this request and is recommending the position be reclassified.

A reclassification of a vacant position requires County Board approval. Additionally, this position has been vacant for more than six months. County Ordinance County Ordinance 29.52(15) requires the Personnel and Finance Committee and the County Executive approve filling positions that are vacant longer than six (6) months. A long-term vacancy request has also been completed with this request.

Position #370 – Mechanical Repair Worker 1.0 FTE would be reclassified as a 1.0 FTE Plumber.

THEREFORE, BE IT RESOLVED that the position reclassified as described above; position #370 is reclassified from a 1.0 Mechanical Repair Worker to a 1.0 Plumber.

BE IT FURTHER RESOLVED that position #370 be approved to fill.