

TITLE: Amending the Public Health Operating Budget to Accept WI Department of Health Services Grant Funding for a 1.0 FTE Grant Manager and 0.8 FTE Health Education Coordinator to Support Immunizations and Outreach Efforts

BODY

WHEREAS, Public Health Madison & Dane County (Public Health) receives funding from the WI Department of Health Services (WI DHS) via the Immunization and Vaccines for Children grant. In 2021, Public Health received a specific supplement to this grant of \$695,500 to address barriers and ensure health equity for COVID-19 vaccination for a period of July 1, 2021 – June 30, 2024; and

WHEREAS, Public Health recently received an extension of the grant period to June 30, 2025, and additional \$1,132,751 to continue to provide an expanded vaccination outreach model, including the administration of COVID and routine vaccines. This funding will allow for increased access to vaccines and the assessment, planning, and implementation of robust vaccination strategies for improved systems and health outcomes; and

WHEREAS, this funding will support staff directly working to prevent vaccine related illness with a policy, systems, and environmental approach; medical supplies for the delivery of vaccine; travel and outreach efforts; advertising; and contracts for data translation, medical interpreters, and the creation of a vaccine billing system; and

WHEREAS, the approved grant application included funding for a 1.0 FTE Grant Manager (P9) position to support compliance, elements of the vaccine billing system, and tracking progress toward program outcomes, as well as a 0.8 FTE Health Education Coordinator (P10) position to support communication needs for this project. The creation of these two positions would cost an estimated \$205,000 of grant funding through the end of the grant period; and

NOW, THEREFORE, BE IT RESOLVED, that PHMDC has received a total of \$1,132,751 in additional Immunizations Supplemental 4 Grant funding in 2024 and \$205,000 is designated to a 1.0 FTE Grant Manager position and a 0.8 FTE Health Education Coordinator position for the duration of the grant period; and

BE IT FURTHER RESOLVED, that per the Intergovernmental Agreement Between the City of Madison and Dane County, Public Health employees are employees of Dane County and both the Dane County Board and the City Council are required to approve the creation of any new positions; and

BE IT FURTHER RESOLVED, Public Health anticipates that the positions will be hired early in the third quarter of 2024 and there will be continued funding through June 30, 2025; and

BE IT FURTHER RESOLVED, that upon adoption of this resolution and approval from the Dane County Board, a 1.0 FTE Grant Manager (P9) position and a 0.8 FTE Health Education Coordinator (P10) position will be created on the Public Health Madison & Dane County Roster and the positions will be noted to reflect that the continuation of the positions is contingent upon continued Immunizations Supplemental 4 Grant funding; and

BE IT FURTHER RESOLVED, that the County Board approves amending the Public Health operating budget to accept the additional funds; and

BE IT FINALLY RESOLVED, that the Director of Public Health-Madison and Dane County is authorized to sign a grant modification agreement with WI Department of Health Services for these funds and is authorized to expend these funds as outlined above.