Dane County Contract Cover Sheet Revised 06/2021

Iheukumere, Astra Digitally signed by Iheukumere, Astra Date: 2024.01.03 11:16:31 -06'00'

Res 274

Contract #

SHR 1/3/24

BAF # 24022 Acct: Breunig Mgr: Chance Budget Y/N: n

Dept./Divisi	on	Human Services /PEI						Admin w	act # ill assign	141	191B
Vendor Nai	or Name FAIRWAYS APARTMENTS LLC C/O WI MANAGEMENT COMPANY MUNIS # 23116 Type of Contract					ract					
Brief Contract Title/Description RENEWAL OF LEASE FOR APT LOCATED A WI \$300 PER MONTH			ED AT 33	301 LEOPOLD WA R 2024 AND \$340 F	Y APT 112 FIT	CHBURG		Dane County Contract Intergovernmental County Lessee County Lessor Purchase of Property			
Contract Te	rm	1/1/2024 - 1	2/31	/2025						perty Sa	
Contract Amount		\$ 7,680.00					-		Gra Oth		
Department	Cont	act Information	1		Vendor C	ontact In	for	mation			
Name	S	pring Larson, Contract	Coordinat	ion Assistant	Name		Jim Z	Zallar/Wi Ma	anageme	nt Compan	/ Inc.
Phone #		608-242	-6391		Phone #			608	-271-5	955	
Email		dcdhscontracts@co	ountyofda	ne.com	Email			Jim.Za	ıllar@wim	ici.com	
Purchasing	Office	er]						
Purchasing Authority MUNIS	Bid Waiver - \$37,000 or under (\$25,000 or under Public Works) Bid Waiver - Over \$37,000 (N/A to Public Works) N/A - Grants, Leases, Intergovernmental, Property Purchase/Sale, Other Req # 856 Org: 72353 Obj: 20511 Proj: \$3,600.00 Org: Obj:										
Req.	Yea	r 2024	Org:		Obj:		F	Proj:			
Budget Ame	ndme		reque		Transfer or		. U	pon add			l and
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Budget Ame A Budget budget and B	endme t Amer mendr	ent ndment has been nent completion,	reque the de	partment shall up	Transfer or pdate the rec	Works)	. Up MU	pon addo	ordingl		1 and 274
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APPRO	VAL – Internal Con	tract Review - Routed	Electronically – Approvals Will Be Attached
DOA:	Date In:1/3/24_	Date Out:	Controller, Purchasing, Corp Counsel, Risk Management

Goldade, Michelle

From: Goldade, Michelle

Sent: Thursday, January 4, 2024 4:03 PM

To: Hicklin, Charles; Gault, David; Rogan, Megan

Subject: FW: Contract #14191B

Attachments: 14191B.pdf

 Tracking:
 Recipient
 Read
 Response

 Hicklin, Charles
 Read: 1/4/2024 4:12 PM
 Approve: 1/4/2024 4:12 PM

 Gault, David
 Read: 1/4/2024 4:23 PM
 Approve: 1/4/2024 4:23 PM

 Rogan, Megan
 Read: 1/4/2024 4:03 PM
 Approve: 1/4/2024 4:04 PM

Sorry this was missing the vote button...here it is again with that.

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Contract #14191B

Department: Human Services

Vendor: Fairways Apartments c/o Wisconsin Management Company

Contract Description: JFF Lease Renewal for apartment located at 3301 Leopold Way, #112 (Res 274)

Contract Term: 1/1/23 - 12/31/25

Contract Amount: \$7,680.00

Michelle Goldade

Administrative Manager
Dane County Department of Administration
Room 425, City-County Building
210 Martin Luther King, Jr. Boulevard
Madison, WI 53703
PH: 608/266-4941

Fax: 608/266-4425 TDD: Call WI Relay 711

Please Note: I currently have a modified work schedule...I am in the office Mondays and Wednesdays and working remotely Tuesdays, Thursdays and Fridays.

2023 RES-274

AUTHORIZING LEASE AT LEOPOLD WAY #112 FOR JOINING FORCES FOR FAMILIES PROGRAM - DCDHS- PEI DIVISION

 Dane County Department of Human Services – Prevention & Early Intervention (PEI) is involved in a program of providing localized services in communities identified as needing those services the most. One program is the Joining Forces for Families (JFF) Program which works together with local partners to meet the needs of children and families through creative problem solving, advocacy and resource connection. This program leases office space in a building located at 3301 Leopold Way, #112, Fitchburg, Wisconsin which is owned by The Fairways and managed by Wisconsin Management Company, Inc.

The current lease expires on December 31, 2023 and JFF desires to continue leasing the space for another two years, through December 31, 2025. The Fairways has agreed to extend the lease for two years under the same terms and provisions of the current lease with a \$40 monthly increase in rent each year. The new rental rate will be \$300 per month or \$3,600 annually for 2024 and \$340 or \$4,080 annually for 2025; electricity, telephone and internet are not included.

NOW, THEREFORE, BE IT RESOLVED that Dane County extend the Lease with The Fairways / Wisconsin Management Company, Inc. under the terms summarized above; and

BE IT FURTHER RESOLVED that the Dane County Executive is hereby authorized to execute the above described Lease Renewal Addendums for 2024 and 2025 on behalf of Dane County.

14191B



Wisconsin Management Company, Inc. 4801 Tradewinds Parkway Madison, WI 53718

LEASE RENEWAL ADDENDUM

10/20/2023

Dane County dba Joining Forces for Families 3301 Leopold Way #112 Fitchburg, WI 53713

We appreciate having you as a resident and hope that you have enjoyed your home with us.

On the anniversary of each resident's occupancy, we review the rent structure. As your living expenses have increased during the past year, so have our operating expenses. The rising cost of real estate taxes, insurance, labor and materials are the major contributors to our increased operating expenses. It is never easy to raise rents, but it is a necessary factor to maintain our property standards. Our records indicate your lease will be expiring on 12/31/2023. At this time, we are able to offer you the following renewal terms:

1. You may sign a 12-month lease renewal for \$300.00 per month.

This includes your base rent of \$300.00

Description	Amount
Rental Income	\$300.00

Change in lease language Form 300 section 5 referencing holdover costs:

Per WI statute 704.27, landlord reserves the right to recover as minimum damages twice the rental value apportioned on a daily basis for the time the tenant remains in possession.

All other terms and conditions of your prior lease including addenda will remain the same. By checking "Yes" below and signing this renewal, you are agreeing to the terms listed above.

This renewal offer must be returned to the office on or before 11/19/2023. If we do not receive this form back, we will consider you to not be renewing your lease and will begin showing your apartment to prospective residents.

Once again, we would like to thank you for your past association and look forward to your continued residency.

Sincerely,

Wisconsin Management Company, Inc.

This Addendum becomes a permanent, legal part of your lease once signed and accepted by Wisconsin Management Company. All persons residing in the unit must sign this renewal and understand that by signing this renewal I/we are acknowledging that the persons listed on the renewal are the same persons residing in the unit and that there have been no changes.

Yes, I (we) would like to renew.	
NO, I (we)	DO NOT wish to renew our lease.	
Acceptance by Wisconsin Management:		
Occupant Name Printed: Dane County dba Joining Forces for Families	Occupant Signature:	Date arisi, County Executive
Phone Number:	Email Address:	ansi, County Executive
Occupant Name Printed:	Occupant Signature:	Date
Phone Number:	Email Address:	
Occupant Name Printed:	Occupant Signature:	
Phone Number:	Email Address:	
Occupant Name Printed:	Occupant Signature:	
Phone Number:	Email Address:	
Occupant Name Printed:	Occupant Signature:	
Phone Number:	Email Address:	
Occupant Name Printed:	Occupant Signature:	
Phone Number:	Email Address:	

NONSTANDARD RENTAL PROVISIONS

Tenant's Initials:				
	deductions allow	able unde	EDUCTIONS - In addition to the standa er Wis. Stats 704.28, Landlord may dec posit, if not paid by tenant(s) by the en	duct the following
Tenant's Initials:				
			under Chapter 704 of the Wisconsin Scosts, rental commissions, sublet fees	
	the end of the ter	nancy; ch s a result	anging locks, or replacing keys if all ke arges for replacement keys and/or re-k of the loss of keys by tenant(s) or othe nts.	eying during the tern
			age opener or other access card issued or the cost of recoding any access me	
	Holdover rent, ui lease agreement		F Fees, or any other unpaid amounts a	as provided in your
	Repayment of pr	omotion	al offers or rental incentives.	
	Late fees or une	arned dis	counts as provided in the lease agreer	nent.
	cleaning and/or re	eplaceme	of pet damage, including but not limite ent, replacement of woodwork, damage mises as a direct result of having a pet.	to any other section
	associated with repainting or other	emoving damages	they will be held liable for the cost of th and remedying any smoke damage, re within the . This liability extends to wh result of smoking inside the unit.	lated cleaning,
	Unpaid parking r	ent and a	any applicable sales tax.	
			posing of personal property left behind victed from the premises.	by the Tenant after
Tenant's Initials:				
	reasonable times	, without	REMISES - A landlord may enter a ten advance notice to tenant, to investigate that adversely affects the premises or co	e or correct a
Tenant's Initials:				
	out form at the tir and return it to La	ne keys a andlord w	Tenant(s) acknowledges receipt of che are released and agrees to complete ch rithin seven (7) days of occupancy. If in receiving voter registration information	neck-in form in detail n the City of Madison
			ard Rental Provisions stated above. To be provisions with the Tenant(s).	enant(s) confirms tha
Resident by Joseph T.	Parisi, County Executive	Date	Resident	Date
Resident		Date	Resident	Date
For Wisconsin Manage	ment Company, Inc.	Date		

For Wisconsin Management Company, Inc.

Lead Paint Disclosure - Housing Rentals & Leases Disclosure of Information on Lead-Based Paint and Lead-Based Paint Hazards

D	ead Wa	rning Statement	0	
LANDLORD'S DISCLOSURE (initial)				
(a) Presence of lead-based paint of	or lead-bas	ed paint hazards (che	ck one below):	
Known lead-based paint	and/or lea	d-based paint hazards	are present in the hous	sing (explain):
Landlord has no knowled	dge of lead	I-based paint and/or le	ead-based paint hazards	in the housing.
(b) Records and reports available	to the land	dlord (check one belov	w):	
Landlord has provided the paint and/or lead based pair				ng to lead-based
Landlord has no reports in the housing.	or records	s pertaining to lead-ba	sed paint and/or lead-ba	ased paint hazards
TENANT'S ACKNOWLEDGMENT (initial)				
(c) Tenant has	received	copies of all informati	on listed above.	
(d) Tenant has	s received	the pamphlet Protect	Your Family from Lead	in Your Home.
AGENT'S ACKNOWLEDGMENT (initial)				
(e) Agent has informed is aware of his/her responsibility to ensure			s obligations under 42 l	J.S.C. 4852(d) and
CERTIFICATION OF ACCURACY				
The following parties have reviewed the infor information provided by the signatory is true			best of the knowledge,	that the
esident by Joseph T. Parisi, County Executive	Date	Resident		- Date
esident	Date	Resident		Date

Date

LEASE ADDENDUM LIABILITY INSURANCE REQUIRED OF RESIDENT

- ACKNOWLEGEMENT CONCERNING INSURANCE OR DAMAGE WAIVER. Lessee acknowledges that
 Landlord does not maintain insurance to protect Lessee against personal injury, loss or damage to
 Lessee's personal property or belongings, or cover Lessee's own liability for injury loss or damage that
 Lessee, its occupants or guests may cause others. Lessee acknowledges that Lessee is required to
 maintain a liability insurance policy at its own expense.
- 2. INSURANCE REQUIRED. Lessee shall insure or otherwise protect itself against losses by fire, theft or other cause to any personal property of Lessee, its agents, employees or officers, which is in the Leased Premises.
- 3. NO MUTUAL INDEMNIFICATION. Lessor and Lessee shall be responsible for the consequences of its own acts, errors or omissions and those of its employees, boards, commissions, agencies, officers and representatives and each party shall be responsible for any losses, claims and liabilities which are attributable to such acts, errors or omissions including providing its own defense. In situations of joint liability, Lessor and Lessee shall be responsible for consequences of its own acts, errors or omissions and those of its employees, agents, boards, commissions, agencies, officers and representatives. It is not the intent of the Lessor and Lessee to impose liability beyond that imposed by state statutes.
- 4. Lessee's employees shall accompany guests in the common areas of the building at all times.
- 5. This addendum shall apply to all redacted portions of the lease concerning Lessee's insurance obligations.

I have read, understand and agree to com	ply with the	e preceding provisions.	
Resident by Joseph T. Parisi, County Executive	 Date	Resident	Date
Owner or Owner's Representative/Landlo	rd	 Date	

Liability Insurance Required of Resident

- Acknowledgment Concerning Insurance or Damage Waiver. You acknowledge that we do not maintain asurance to protect you against personal injury, loss or damage to your personal property or belongings, or to cover your own liability for injury, loss or damage ou (or your occupants or guests) may cause others. You also acknowledge that by not maintaining your own policy of personal liability insurance, you may be responsible to others (including us) or the full cost of any injury, loss or damage caused by your actions or the actions of your occupants or guests. You understand that you are required to maintain a liability insurance policy, which provides limits of liability to third parties in an amount not less than \$ 100,000.00 __ per occurrence. You understand and agree to maintain at all times during the Term of the Lease Contract and any renewal periods a policy of personal liability insurance satisfying the requirements listed below, at your sole expense.
- Required Policy. You are required to purchase and maintain personal liability insurance covering us, you, your occupants and guests, for personal injur and property damage any of you cause to third parties (including damage to our property), in a minimum policy coverage amount of \$ 100,000.00, from a carrier with an AM Best rating of A-VII or better, licensed to do business in Wisconsin. The carrier is required to provide notice to us within 32 days of any cancellation, non-renewal, or material change in your coverage. We retain the right to hold you responsible for any loss in excess of your insurance coverage
- We insuranc residents opportur from a p to contr provider

- Subrogation Allowed. You and we agree that subrogation is allowed by all parties and that this agreement supersedes any language to the contrary in the Lease Contract.
- Your Insurance Coverage. You have purchased the required personal liability insurance from the insurance company of your choosing listed below that is licensed to do business in this state, and have provided us with written proof of this insurance prior to the execution and commencement of the Lease Contract. You will provide additional proof of insurance in the future at our request.

Insurance Company:	

- **Default.** Any default under the terms of this Addendum shall be deemed an immediate and material default under the terms of the Lease Contract, and we shall be entitled to exercise all rights and remedies under the law.
- 7. Miscellaneous. Except as specifically stated in this Addendum, all other terms and conditions of the Lease Contract shall remain unchanged. In the event of any conflict between the terms of this Addendum and the terms of the Lease Contract, the terms of this Addendum shall control.

may provide you with inform the program that we make as which provides you nity to buy liability and renter' referred company. However, you for the required insuration of your choosing. I have read, unders	vailable to with an s insurance you are free nce with a	to comply with the preceding	ng provisions.
Resident	Date	Resident	Date
Resident	Date	Resident	Date
Resident	Date	Resident	Date
		Initials	s: Resident:
Owner or Owner's Representative	e	 Date	Landlord:

Special Provisions:



LEASE RENEWAL ADDENDUM

10/20/2023

Dane County dba Joining Forces for Families 3301 Leopold Way #112 Fitchburg, WI 53713

We appreciate having you as a resident and hope that you have enjoyed your home with us.

On the anniversary of each resident's occupancy, we review the rent structure. As your living expenses have increased during the past year, so have our operating expenses. The rising cost of real estate taxes, insurance, labor and materials are the major contributors to our increased operating expenses. It is never easy to raise rents, but it is a necessary factor to maintain our property standards. Our records indicate your lease will be expiring on 12/31/2024. At this time, we are able to offer you the following renewal terms:

1. You may sign a 12-month lease renewal for \$340.00 per month.

This includes your base rent of \$340.00

Description	Amount
Rental Income	\$340.00

Change in lease language Form 300 section 5 referencing holdover costs:

Per WI statute 704.27, landlord reserves the right to recover as minimum damages twice the rental value apportioned on a daily basis for the time the tenant remains in possession.

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This renewal offer must be returned to the office on or before **11/19/2023**. If we do not receive this form back, we will consider you to not be renewing your lease and will begin showing your apartment to prospective residents.

Once again, we would like to thank you for your past association and look forward to your continued residency.

Sincerely,

Wisconsin Management Company, Inc.

This Addendum becomes a permanent, legal part of your lease once signed and accepted by Wisconsin Management Company. All persons residing in the unit must sign this renewal and understand that by signing this renewal I/we are acknowledging that the persons listed on the renewal are the same persons residing in the unit and that there have been no changes.

Yes, I (we)	would like to renew.	
NO, I (we)	DO NOT wish to renew our lease.	
Acceptance by Wisconsin Management:		
Occupant Name Printed: Dane County dba Joining Forces for Families		Date
Phone Number:	Email Address: by Joseph T. Parisi, C	county Executive
Occupant Name Printed:	Occupant Signature:	Date
Phone Number:	Email Address:	
Occupant Name Printed:	Occupant Signature:	
Phone Number:	Email Address:	
Occupant Name Printed:	Occupant Signature:	
Phone Number:	Email Address:	
Occupant Name Printed:	Occupant Signature:	
Phone Number:	Email Address:	
Occupant Name Printed:	Occupant Signature:	
Phone Number:	Email Address:	

NONSTANDARD RENTAL PROVISIONS

Tenant's Initials:				
	deductions allow	vable unde	DUCTIONS - In addition to the standard ser Wis. Stats 704.28, Landlord may deductoosit, if not paid by tenant(s) by the end of	t the following
Tenant's Initials:				
			under Chapter 704 of the Wisconsin Stat costs, rental commissions, sublet fees and	
	the end of the te	enancy; ch as a result	anging locks, or replacing keys if all keys arges for replacement keys and/or re-keyi of the loss of keys by tenant(s) or other conts.	ing during the term
			age opener or other access card issues by for the cost of recoding any access mecha	
	Holdover rent, lease agreemer		F Fees, or any other unpaid amounts as p	provided in your
	Repayment of	oromotiona	al offers or rental incentives.	
	Late fees or un	earned dis	counts as provided in the lease agreemer	nt.
	cleaning and/or	replaceme	of pet damage, including but not limited tent, replacement of woodwork, damage to nises as a direct result of having a pet.	
	associated with painting or othe	removing r damages	they will be held liable for the cost of the la and remedying any smoke damage, relate within the . This liability extends to whate esult of smoking inside the unit.	ed cleaning,
	Unpaid parking	rent and a	nny applicable sales tax.	
			posing of personal property left behind by victed from the premises.	the Tenant after
Tenant's Initials:				
	reasonable time	s, without	REMISES - A landlord may enter a tenant advance notice to tenant, to investigate o hat adversely affects the premises or othe	r correct a
Tenant's Initials:				
	out form at the t and return it to I	ime keys a ₋andlord w	Tenant(s) acknowledges receipt of checkare released and agrees to complete checithin seven (7) days of occupancy. If in the receiving voter registration information.	k-in form in detail
			ard Rental Provisions stated above. Tena e provisions with the Tenant(s).	nt(s) confirms that
Resident by Joseph T. P	arisi, County Executive	Date	Resident	Date
Resident		Date	Resident	Date
For Wisconsin Manage	ment Company, Inc.	Date		

Lead Paint Disclosure - Housing Rentals & Leases Disclosure of Information on Lead-Based Paint and Lead-Based Paint Hazards

	Lead Wa	rning Statemer	nt 🥥	
LANDLORD'S DISCLOSURE (initial)				
(a) Presence of lead-based pa	aint or lead-bas	sed paint hazards (c	heck one below):	
Known lead-based p	paint and/or lea	d-based paint haza	rds are present in the	housing (explain):
Landlord has no kno	owledge of lead	I-based paint and/o	r lead-based paint haz	ards in the housing.
(b) Records and reports avail	able to the land	dlord (check one be	low):	
Landlord has provid paint and/or lead based			cords and reports peri documents below):	taining to lead-based
Landlord has no rep in the housing.	oorts or records	s pertaining to lead	based paint and/or lea	ad-based paint hazards
TENANT'S ACKNOWLEDGMENT (ini	itial)			
(c) Tenan	t has received	copies of all inform	ation listed above.	
(d) Tenan	t has received	the pamphlet Prote	ct Your Family from L	ead in Your Home.
AGENT'S ACKNOWLEDGMENT (initi	ial)			
(e) Agent has inf is aware of his/her responsibility to en			rd's obligations under	42 U.S.C. 4852(d) and
CERTIFICATION OF ACCURACY				
The following parties have reviewed the information provided by the signatory is			the best of the knowle	dge, that the
esident by Joseph T. Parisi, County Execut	tive Date	Resident		 Date
esident	Date	Resident		 Date
or Wisconsin Management Company, In	c. Date			

LEASE ADDENDUM LIABILITY INSURANCE REQUIRED OF RESIDENT

- ACKNOWLEGEMENT CONCERNING INSURANCE OR DAMAGE WAIVER. Lessee acknowledges that
 Landlord does not maintain insurance to protect Lessee against personal injury, loss or damage to
 Lessee's personal property or belongings, or cover Lessee's own liability for injury loss or damage that
 Lessee, its occupants or guests may cause others. Lessee acknowledges that Lessee is required to
 maintain a liability insurance policy at its own expense.
- 2. INSURANCE REQUIRED. Lessee shall insure or otherwise protect itself against losses by fire, theft or other cause to any personal property of Lessee, its agents, employees or officers, which is in the Leased Premises.
- 3. NO MUTUAL INDEMNIFICATION. Lessor and Lessee shall be responsible for the consequences of its own acts, errors or omissions and those of its employees, boards, commissions, agencies, officers and representatives and each party shall be responsible for any losses, claims and liabilities which are attributable to such acts, errors or omissions including providing its own defense. In situations of joint liability, Lessor and Lessee shall be responsible for consequences of its own acts, errors or omissions and those of its employees, agents, boards, commissions, agencies, officers and representatives. It is not the intent of the Lessor and Lessee to impose liability beyond that imposed by state statutes.
- 4. Lessee's employees shall accompany guests in the common areas of the building at all times.
- 5. This addendum shall apply to all redacted portions of the lease concerning Lessee's insurance obligations.

I have read, understand and agree to com	ply with the	e preceding provisions.	
Resident by Joseph T. Parisi, County Executive	 Date	Resident	Date
Owner or Owner's Representative/Landlo	rd	 Date	

Liability Insurance Required of Resident

- Acknowledgment Concerning Insurance or Damage Waiver. You acknowledge that we do not maintain asurance to protect you against personal injury, loss or damage to your personal property or belongings, or to cover your own liability for injury, loss or damage ou (or your occupants or guests) may cause others. You also acknowledge that by not maintaining your own policy of personal liability insurance, you may be responsible to others (including us) or the full cost of any injury, loss or damage caused by your actions or the actions of your occupants or guests. You understand that you are required to maintain a liability insurance policy, which provides limits of liability to third parties in an amount not less than \$ 100,000.00 _ per occurrence. You understand and agree to maintain at all times during the Term of the Lease Contract and any renewal periods a policy of personal liability insurance satisfying the requirements listed below, at your sole expense.
- Required Policy. You are required to purchase and maintain personal liability insurance covering us, you, your occupants and guests, for personal injur and property damage any of you cause to third parties (including damage to our property), in a minimum policy coverage amount of \$ 100,000.00, from a carrier with an AM Best rating of A-VII or better, licensed to do business in Wisconsin. The carrier is required to provide notice to us within 3 days of any cancellation, non-renewal, or material change in your coverage. We retain the right to hold you respo insurance
- We r insurance residents opportun from a pre to contra provider

- Subrogation Allowed. You and we agree that subrogation is allowed by all parties and that this agreement supersedes any language to the contrary in the Lease Contract.
- Your Insurance Coverage. You have purchased the required personal liability insurance from the insurance company of your choosing listed below that is licensed to do business in this state, and have provided us with written proof of this insurance prior to the execution and commencement of the Lease Contract. You will provide additional proof of insurance in the future at our request.

Insurance Company:		

- **Default.** Any default under the terms of this Addendum shall be deemed an immediate and material default under the terms of the Lease Contract, and we shall be entitled to exercise all rights and remedies under the law.
- 7. Miscellaneous. Except as specifically stated in this Addendum, all other terms and conditions of the Lease Contract shall remain unchanged. In the event of any conflict between the terms of this Addendum and the terms of the Lease Contract, the terms of this Addendum shall control.

onsible for any loss in excess coverage. may provide you with informate program that we make average, which provides you lity to buy liability and renter's referred company. However, you can for the required insurance of your choosing. I have read, understant	s of your dion of an ailable to with an insurance u are free e with a	mply with the p	preceding provisions.	
Resident	Date	Resident		Date
Resident	Date	Resident		Date
Resident	Date	Resident		Date
			Initials: Resident:	·
Owner or Owner's Representative	Da	ate	Landlord:	

Special Provisions: