

DANE COUNTY
POLICY AND FISCAL NOTE

☒ Original	☐ Update	Substitute No. _____
Sponsor: Andrae		Resolution No. _____
Vote Required:		Ordinance Amendment No. 202 OA-019
Majority ☒	Two-Thirds ☐	

Title of Resolution or Ord. Amd.:

AMENDING CHAPTER 62 OF THE DANE COUNTY CODE OF ORDINANCES, REGARDING MEDICAL EXAMINER FEES

Policy Analysis Statement:

Brief Description of Proposal -

Increases Cremation Permit fee as allowed by state statute

Current Policy or Practice -

Currently the cremation permit fee is \$359.00. Statute allows this fee to be increased by the amount of the CPI for the 12 months prior.

Impact of Adopting Proposal -

The increase in the Cremation Permit fee will generate approximately \$20,100 in revenue.

Fiscal Estimate:

Fiscal Effect (check all that apply) -

- ☐ No Fiscal Effect
☒ Results in Revenue Increase
☐ Results in Expenditure Increase
☐ Results in Revenue Decrease
☐ Results in Expenditure Decrease

Budget Effect (check all that apply)

- ☒ No Budget Effect
☐ Increases Rev. Budget
☐ Increases Exp. Budget
☐ Decreases Rev. Budget
☐ Decreases Exp. Budget
☐ Increases Position Authority
☐ Decreases Position Authority
Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

This increase in the cremation permit fee will allow the department to cover the costs of providing the service. If the County does not take action to approve the increased fee, it will not be statutorily allowed to recover this opportunity in subsequent years. This revenue is assumed in the Department's 2026 revenue request.

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services									
Operating Expenses									
Contractual Services									
Capital								\$20,100	
Total	\$0	\$0	\$0	\$0	Total	\$0	\$0	\$20,100	\$0

Personnel Impact/FTE Changes:

None

Prepared By:

Agency:	Medical Examiner	Division:	
Prepared by:	Cristina Figueroa Soto	Date:	9/4/25
Reviewed by:	Cristina Figueroa Soto	Date:	9/4/25
		Phone:	608-284-6000
		Phone:	608-284-6000