



# Bid Waiver Form

Revised 02/2023

<b>Short Description of Goods/Services</b>	Court Appointed Special Advocates	<b>Total Cost</b>	\$57,060		
<b>Vendor Name</b>	Canopy Center	<b>MUNIS #</b>	5987	<b>Req #</b>	
<b>Purchasing Officer</b>	Megan Rogan	<b>Date</b>	11/8/2023		
<b>Department</b>	Clerk of Courts	<b>Email</b>	carlo.esqueda@wicourts.gov		
<b>Name</b>	Carlo Esqueda	<b>Phone</b>	608-266-9116		

**\*A VENDOR QUOTE MUST BE ATTACHED TO THE WAIVER FOR APPROVAL\***

**Provide a detailed description of the goods/services intended to be purchased:**

CASA provides volunteer Court Appointed Special Advocates ("CASAs") to abused and neglected children who are under the protection or authority of the Dane County Courts. CASA is a unique program in that it is directly assigned by the courts to work with some of Dane County's most vulnerable children. Each year, CASA infuses thousands of hours of volunteer work by its highly trained CASA volunteers into the juvenile court system, and into the lives of the special children we serve.

The mission of Dane County CASA is to be an independent voice for abused and neglected children who are under the legal protection of the Dane County Courts System. We do this by training, supporting, and supervising community based volunteers who advocate for these children in the community and in the courts with the goal of establishing them in safe, permanent homes as soon as possible.

Achieving this mission requires that we maintain good working relationships between the Dane County Juvenile Courts, the Dane County Department of Human Services (DCDHS).

**\*Send to a Purchasing Officer Once Completed\***



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## Procurement Exception List

- Emergency Procurement
- Unique and specific technical qualifications are required
- A special adaptation for a special purpose is required
- A unique or opportune buying condition exists
- Only one vendor possesses the unique and singularly available ability to meet the Department's requirements

Provide a detailed explanation as to why the competitive bidding (RFB/RFP) process cannot be used. Also provide a detailed justification in relation to the Procurement Exception(s) chosen:

The Dane County juvenile judiciary relies upon the unique independent advocacy provided by Court Appointed Special Advocates. The local CASA program (run under the organizational umbrella of the Canopy Center, which has as its mission to help strengthen families and support children, teens, and adults impacted by trauma and adversity) has partnered with the Dane County Courts and the Dane County Department of Human Services for well over a decade. CASA has a long-established team of volunteers who have been appointed by our judges (with many currently under appointment) to provide effective advocacy for children involved in CHIPS cases. The extant partnership between the local CASA organization, the juvenile judiciary, and the DCDHS social workers is strong, solid, and years in the making. The training program for their volunteers is unmatched locally. Their programming and standards conform to the model established by the National CASA Association no other local organization works to those standards.

## Bid Waiver Approval (For Purchasing Use Only)

Under \$43,000 (Controller)

\$43,000+ (Personnel & Finance Committee)

Date Approved:

**\*Send to a Purchasing Officer Once Completed\***