

Dane County Contract Addendum Cover Sheet

Res 415

Revised 06/2021

Contract # Admin will assign	15673A
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Dept./Division	Office of Justice Reform	Vendor Name	WRTP
Brief Addendum Title/Description	Re-entry services and employment assistance in skill trades for those who are incarcerated and/or justice involved.	Vendor MUNIS #	8885
		Addendum Term	December 31,2026
		Amount (\$)	\$ 81,600.00

Department Contact Information		Vendor Contact Information	
Contact	Colleen Clark Bernhardt	Contact	John Anderson
Phone #	608-266-3022	Phone #	262-833-7720
Email	clark.colleen@danecounty.gov	Email	janderson@wrtp.org
Purchasing Officer	Megan Rogan		

Purchase Order – Maintenance or New PO					
<input type="checkbox"/>	PO Maintenance Needed PO#	Org:	Obj:	Proj:	
		Org:	Obj:	Proj:	
<input type="checkbox"/>	No PO Maintenance Needed – this addendum does not change the dollar amount of the contract.				
<input type="checkbox"/>	New PO / Req. Submitted Req#	Org:	Obj:	Proj:	
		Org:	Obj:	Proj:	

Budget Amendment	
<input type="checkbox"/>	A Budget Amendment has been requested via a Funds Transfer or Resolution. Upon addendum approval and budget amendment completion, the department shall update the requisition in MUNIS accordingly.

Total Contracted Amount – List the Original contract info, then subsequent addenda including this new addendum					
<p>A resolution is required when the total contracted amount first exceeds \$100,000.</p> <p>Additional resolutions are then required whenever the sum(s) of any additional addenda exceed(s) \$100,000</p>	Addendum #	Term	Amount	Resolution	
	Original	Jan 1, 2025-Dec 31, 2025	\$ 85,000.00	<input type="checkbox"/> None	Res#
	A	Jan 1, 2026-Dec 31, 2026	\$ 81,600.00	<input checked="" type="checkbox"/> None	Res# 2025 Res-415
				<input type="checkbox"/> None	Res#
				<input type="checkbox"/> None	Res#
				<input type="checkbox"/> None	Res#
				<input type="checkbox"/> None	Res#
Total Contracted Amount			\$ 166,600.00		

Contract Language Pre-Approval – prior to internal routing, this contract has been reviewed/approved by:		
<input type="checkbox"/> Corporation Counsel:	<input type="checkbox"/> Risk Management:	<input type="checkbox"/> No Pre-Approval

APPROVAL	
Dept. Head / Authorized Designee	
Clark-Bernhardt, Colleen	Digitally signed by Clark-Bernhardt, Colleen Date: 2026.03.19 16:25:46 -05'00'

APPROVAL – Contracts Exceeding \$100,000	
Director of Administration	Corporation Counsel

APPROVAL – Internal Contract Review – Routed Electronically – Approvals Will Be Attached			
DOA:	Date In: 3/20/26	Date Out: _____	<input checked="" type="checkbox"/> Controller, Purchasing, Corp Counsel, Risk Management

Goldade, Michelle

From: Goldade, Michelle
Sent: Friday, March 20, 2026 10:28 AM
To: Hicklin, Charles; Rogan, Megan; Pabellon, Carlos; Cotillier, Joshua
Cc: Oby, Joe
Subject: Contract #15673A
Attachments: 15673A.pdf

Tracking:	Recipient	Read	Response
	Hicklin, Charles	Read: 3/20/2026 2:20 PM	Approve: 3/20/2026 2:21 PM
	Rogan, Megan	Read: 3/20/2026 10:28 AM	Approve: 3/20/2026 10:29 AM
	Pabellon, Carlos		Approve: 3/20/2026 1:12 PM
	Cotillier, Joshua	Read: 3/20/2026 10:33 AM	Approve: 3/20/2026 10:34 AM
	Oby, Joe		

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract

Contract #15673A
Department: Office of Criminal Justice
Vendor: Wisconsin Regional Training Partnership
Contract Description: Addendum to Provide re-entry support & employment training & assistance (Res 415)
Contract Term: 1/1/26 – 12/31/26
Contract Amount: \$81,600.00

Michelle Goldade

Administrative Manager
Dane County Department of Administration
Room 425, City-County Building
210 Martin Luther King, Jr. Boulevard
Madison, WI 53703
PH: 608/266-4941
Fax: 608/266-4425
TDD: Call WI Relay 711

Please Note: I currently have a modified work schedule...I am in the office Mondays and Wednesdays and working remotely Tuesdays, Thursdays and Fridays.

1 **2025 RES-415**

2 **ADDENDUM TO RE-ENTRY SERVICES CONTRACT WITH WRTP/BIG STEP FOR THE**
3 **OFFICE OF JUSTICE REFORM**

4 The Dane County Office of Justice Reform (OJR) is the contract holder for the Wisconsin
5 Regional Training Partnership (WRTP)/BIG STEP contract for skills trades training, re-entry
6 services, and employment services for individuals in the Dane County Jail and those with prior
7 criminal justice involvement. This resolution authorizes the continuation of services for 2026 via
8 the contract addendum.

9 **NOW, THEREFORE BE IT RESOLVED** that this contract be amended and the County
10 Executive and County Clerk are hereby authorized and directed to sign the agreement on behalf
11 of Dane county, and that the Controller is authorized to pay payments related to the execution of
12 this addendum.

13 <u>VENDOR</u>	<u>Addendum Amount:</u>
14 WRTP	\$81,600.00



DANE COUNTY CONTRACT

ADDENDUM # 15673A

Revised 11/2024

THIS ADDENDUM, made and entered into effective as of the date by which both parties hereto have executed this document, by and between the County of Dane (hereinafter referred to as "County") and Wisconsin Regional Training Partnership, Inc (WRTP), "Provider").

WITNESSETH:

WHEREAS Provider and County, by a separate document (hereinafter, the "Master Agreement"), Dane County Contract # 15673, have previously entered into a contractual relationship pursuant to which Provider WRTP and

WHEREAS County and Provider wish to amend the Master Agreement in order to reflect an extension of the term of contract and an increase in the contract amount.

NOW, THEREFORE, in consideration of the above premises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is hereby acknowledged by each party for itself, the parties do agree as follows:

1. The Master Agreement shall remain in full force and effect unchanged in any manner by this addendum except as changes are expressly set forth herein. This addendum shall control only to the extent of any conflict between the terms of the Master Agreement and this addendum.
2. The Master Agreement, and any amendment or addendum to it, may be executed and transmitted to any other party by legible facsimile reproduction or by scanned legible electronic PDF copy, and utilized in all respects as, an original, wet-inked manually executed document. Further, the Master Agreement and any amendment or addendum thereto, may be stored and reproduced by each party electronically, photographically, by photocopy or other similar process, and each party may at its option destroy any original document so reproduced. All parties hereto stipulate that any such legible reproduction shall be admissible in evidence as the original itself in any judicial, arbitration or administrative proceeding whether or not the original is in existence and whether or not such reproduction was made by each party in the regular course of business. This term does not apply to the service of notices under the Master Agreement, or any subsequent amendment or addendum.
3. The term of the contract is extended through December 31, 2026 to continue the program for Re-entry Skills Services. The total contract amount shall be increased by \$81,600.
4. Payments of \$15,000 shall be made, in three quarterly installments, upon receipt and acceptance by COUNTY of each quarterly deliverable. A final payment of \$36,600 shall be made upon receipt and acceptance by COUNTY of the Final

