

# Dane County Contract Addendum Cover Sheet

Revised 06/2021

Res 303  
significant

Contract #  
Admin will assign

15992A

Dept./Division	Highway	Vendor Name	RH Batterman and Co Inc
Brief Addendum Title/Description	Addendum to the contract for design services on CTH MM from McCoy Rd to USH 12/18	Vendor MUNIS #	20733
		Addendum Term	01/01/26 - 12/31/26
		Amount (\$)	\$ 193,600.00

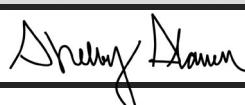
Department Contact Information		Vendor Contact Information	
Contact	Tricia Rast	Contact	Todd Needham
Phone #	608.266.4065	Phone #	608.743.9350
Email	rast@danecounty.gov	Email	tneedham@rhbatterman.com
Purchasing Officer	Pete Patten		

Purchase Order – Maintenance or New PO					
<input checked="" type="checkbox"/>	PO Maintenance Needed PO# 20252481	Org: HWCONCAP	Obj: 59235	Proj:	\$ 193,600.00
<input type="checkbox"/>	No PO Maintenance Needed – this addendum does not change the dollar amount of the contract.	Org:	Obj:	Proj:	
<input type="checkbox"/>	New PO / Req. Submitted Req#	Org:	Obj:	Proj:	
		Org:	Obj:	Proj:	

Budget Amendment					
<input type="checkbox"/>	A Budget Amendment has been requested via a Funds Transfer or Resolution. Upon addendum approval and budget amendment completion, the department shall update the requisition in MUNIS accordingly.				

Total Contracted Amount – List the Original contract info, then subsequent addenda including this new addendum					
A resolution is required when the total contracted amount first exceeds \$100,000.  Additional resolutions are then required whenever the sum(s) of any additional addenda exceed(s) \$100,000	Addendum #	Term	Amount	Resolution	
	Original	11/5/25-5/31/26	\$ 40,000.00	<input checked="" type="checkbox"/> None	Res#
	15992A	1/1/26-12/31/26	\$ 193,600.00	<input type="checkbox"/> None	Res# 2025-303
				<input type="checkbox"/> None	Res#
				<input type="checkbox"/> None	Res#
				<input type="checkbox"/> None	Res#
				<input type="checkbox"/> None	Res#
	Total Contracted Amount		\$ 233,600.00		

Contract Language Pre-Approval – prior to internal routing, this contract has been reviewed/approved by:		
<input type="checkbox"/> Corporation Counsel:	<input type="checkbox"/> Risk Management:	<input type="checkbox"/> No Pre-Approval

APPROVAL	APPROVAL – Contracts Exceeding \$100,000	
Dept. Head / Authorized Designee	Director of Administration	Corporation Counsel
Rast, Tricia  Digitally signed by Rast, Tricia Date: 2026.01.09 17:27:30 -06'00'		

APPROVAL – Internal Contract Review – Routed Electronically – Approvals Will Be Attached			
DOA:	Date In: 1/9/2	Date Out: _____	<input checked="" type="checkbox"/> Controller, Purchasing, Corp Counsel, Risk Management

## **Goldade, Michelle**

---

**From:** Goldade, Michelle  
**Sent:** Thursday, January 15, 2026 9:28 AM  
**To:** Hicklin, Charles; Patten, Peter; Gault, David; Cotillier, Joshua  
**Cc:** Oby, Joe  
**Subject:** Contract #15992A  
**Attachments:** 15992A.pdf

<b>Tracking:</b>	<b>Recipient</b>	<b>Read</b>	<b>Response</b>
	Hicklin, Charles	Read: 1/15/2026 9:30 AM	Approve: 1/15/2026 9:30 AM
	Patten, Peter		Approve: 1/15/2026 9:36 AM
	Gault, David	Read: 1/15/2026 2:57 PM	Approve: 1/15/2026 2:58 PM
	Cotillier, Joshua	Read: 1/15/2026 10:07 AM	Approve: 1/15/2026 10:23 AM
	Oby, Joe		

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Contract #15992A

Department: Highway

Vendor: RH Batterman and Co

Contract Description: Addendum to increase design services for CTH MM-McCoy Rd/USH 12/18 (Res 303)

Contract Term: 1/1/26 – 12/31/26

Contract Amount: \$193,600.00

*Michelle Goldade*

Administrative Manager

Dane County Department of Administration

Room 425, City-County Building

210 Martin Luther King, Jr. Boulevard

Madison, WI 53703

PH: 608/266-4941

Fax: 608/266-4425

TDD: Call WI Relay 711

Please Note: I currently have a modified work schedule...I am in the office Mondays and Wednesdays and working remotely Tuesdays, Thursdays and Fridays.

**2025 RES-303**

The Dane County Highway & Transportation Department awarded Contract #15992 to RH Batterman and Co Inc. on November 7, 2025 in the amount of \$40,000 for design services on CTH MM from McCoy Rd to USH 12/18.

The Highway Department has determined that an increase to PO #20252481 by \$200,000 will be necessary to provide additional work beyond the original agreement amount including additional coordination for hazardous materials, traffic analysis for design of traffic signals, comprehensive staging and traffic control plans and further coordination with WisDOT, utility companies and other involved agencies in order to complete the final plans, specifications and estimates on an expedited timeline.

After the transfer, the department has funds available in account HWCONCAP-59235 for the project costs.

NOW THEREFORE BE IT RESOLVED that the following fund transfer be made to increase the project budget: decrease account HWCONCAP 59177 "CTH M-Valley View to Cross Country" by \$200,000 and increase account HWCONCAP 59235 "CTH MM-McCoy Rd to USH 12/18" by \$200,000.

NOW THEREFORE BE IT RESOLVED that the County Executive and the County Clerk be authorized and directed to execute this addendum to the contract on behalf of Dane County, with RH Batterman and Co Inc.

BE IT FINALLY RESOLVED that any unexpended funds as of December 31, 2026, in the above-mentioned accounts be carried forward to 2027.



# DANE COUNTY CONTRACT

## ADDENDUM # 15992A

Revised 11/2024

**THIS ADDENDUM**, made and entered into effective as of the date by which both parties hereto have executed this document, by and between the County of Dane (hereinafter referred to as "County") and R.H. Batterman & Co Inc. (hereinafter, "Provider").

### **WITNESSETH:**

**WHEREAS** Provider and County, by a separate document (hereinafter, the "Master Agreement"), Dane County Contract # 15992, have previously entered into a contractual relationship pursuant to which Provider provides design services on CTH MM from McCoy Rd to USH 12/18, and

**WHEREAS** County and Provider wish to amend the Master Agreement in order to provide additional work beyond the original agreement amount including additional coordination for hazardous materials, traffic analysis for design of traffic signals, comprehensive staging and traffic control plans and further coordination with WisDOT, utility companies and other involved agencies in order to complete the final plans, specifications and estimates on an expedited timeline.

**NOW, THEREFORE**, in consideration of the above premises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is hereby acknowledged by each party for itself, the parties do agree as follows:

1. The Master Agreement shall remain in full force and effect unchanged in any manner by this addendum except as changes are expressly set forth herein. This addendum shall control only to the extent of any conflict between the terms of the Master Agreement and this addendum.
2. The Master Agreement, and any amendment or addendum to it, may be executed and transmitted to any other party by legible facsimile reproduction or by scanned legible electronic PDF copy, and utilized in all respects as, an original, wet-inked manually executed document. Further, the Master Agreement and any amendment or addendum thereto, may be stored and reproduced by each party electronically, photographically, by photocopy or other similar process, and each party may at its option destroy any original document so reproduced. All parties hereto stipulate that any such legible reproduction shall be admissible in evidence as the original itself in any judicial, arbitration or administrative proceeding whether or not the original is in existence and whether or not such reproduction was made by each party in the regular course of business. This term does not apply to the service of notices under the Master Agreement, or any subsequent amendment or addendum.

3. Schedule A - Scope of Work is revised to include the following additional work items that will be completed to meet the updated February 9, 2026 PS&E deadline at an additional cost of \$193,600:
  1. Address preliminary design comments from WisDOT and resubmit
  2. Update Design Study Report (DSR) based on additional feedback from WisDOT
  3. Add Encroachment Report
  4. 90% Transportation Management Plan (TMP)
  5. Full design of two traffic signals (permanent and temp)
  6. Proprietary Product Justification (PPJ) preparation for signal cabinets
  7. Additional Traffic analysis based on full design of two traffic signals (permanent and temp)
  8. Additional coordination with City of Madison for signal design
  9. Additional HazMat Phase 2.5 coordination at three (3) locations along the corridor
  10. Additional staging and traffic control plans due to additional signal design work
  11. Additional coordination with Madison Metro for bus accommodations during construction
  12. 90%/final plans
  13. Up to five (5) FIIPS funding categories
  14. PS&E documentation
  15. Utility coordination (additional utility companies identified)
  16. Special provisions (additional specials required due to signals and other coordination items)
  17. Additional agency coordination
  18. Final PS&E delivery in ASSHTOWare with additional funding categories

**IN WITNESS WHEREOF**, the parties, by their respective authorized representatives, have set their hands and seals as of the dates set forth below.

**FOR PROVIDER:**

*Lance Wagner*

---

Lance Wagner  
Vice President of Construction

1/9/2026

---

Date

\* \* \*

**FOR COUNTY:**

---

Melissa Agard  
Dane County Executive

---

Date

---

Scott McDonell  
Dane County Clerk

---

Date