



Dane County

Minutes - Final Unless Amended by Committee

Community Development Block Grant Commission - Application Review Team

Consider:

Who benefits? Who is burdened?

Who does not have a voice at the table?

How can policymakers mitigate unintended consequences?

Tuesday, February 3, 2026

5:00 PM

Hybrid Meeting: City-County Building, Room 351

A. Call To Order

Cindy Grady called the meeting to order at 5:00pm with a quorum present.

Staff Present: Joanna Cervantes, Cindy Grady, Baltazar De Anda Santana, Baret Decker, Caleb Odorfer, Ayla Carli

Present 5 - ANTHONY DARE, JEREMIAH DEGOLLON, TED GUNDERSON, KATHERINE KAMP, and TIM KREFT

Excused 1 - DONALD DANTZLER

B. Public Comment on Items not on the Agenda

None

C. Action Items

1. Elect Chairperson for 2026 Application Review Team

Ms. Grady called for nominations for Chairperson for the Application Review Team. Jeremiah DeGollon nominated Kathy Kamp as Chairperson. Ms. Grady called for nominations two more times, and there were no other nominations. Motion was made by DeGollon and seconded by Gunderson to elect Kathy Kamp as Chairperson of the Application Review Team. Motion passed unanimously by voice vote.

D. Presentations

1. CDBG/HOME RFP and Application Process
 - a. CDBG-HOME RFP & Application Timeline - Draft
 - b. 2026 RFP Example
 - c. 2026 Evaluation Criteria Example

[2025](#) CDBG-HOME RFP AND APPLICATION TIMELINE - DRAFT
[PRES-244](#)

Attachments: [CDBG-HOME RFP & Application Timeline - DRAFT](#)

[2025](#) 2026 RFP EXAMPLE
[PRES-245](#)

Attachments: [2026 RFP Example](#)

[2025](#) 2026 EVALUATION CRITERIA EXAMPLE
[PRES-246](#)

Attachments: [2026 Evaluation Criteria Example](#)

Ms. Grady presented on the draft timeline for the 2027 CDBG and HOME RFP and application process. The timeline included: determination of 2027 CDBG/HOME priority funding areas at the March CDBG Commission Meeting and Public Hearing; RFP workshops; RFP Evaluation Criteria approval; RFP release; ART review of the applications; and funding recommendations and approvals. An example of last year's RFP and Evaluation Criteria was provided to the Application Review Team in order to prepare members for next steps in the process. Prior to the release of the RFPs, the ART and full CDBG Commission will approve the evaluation criteria for the 2027 application review process.

2. CDBG PRO Housing RFP and Application Process
 - a. Overview
 - b. CDBG PRO Housing Application Timeline - Draft

[2025](#) CDBG PRO HOUSING OVERVIEW
[PRES-247](#)

Attachments: [CDBG PRO Housing Overview](#)

[2025](#) CDBG PRO HOUSING APPLICATION TIMELINE - DRAFT
[PRES-249](#)

Attachments: [CDBG PRO Housing Application Timeline - DRAFT v.2](#)

Baltazar De Anda Santana gave an overview of the CDBG PRO Housing program, and discussed the different phases and funding levels of the grant to Dane County. He also presented a draft timeline of the application timeline, noting that this grant program is different than the CDBG/HOME program. The CDBG PRO Housing timeline includes: approval of evaluation criteria; office hours for applicants; review of applications; and funding recommendations.

Ms. Grady indicated that the CDBG/HOME and CDBG PRO Housing application timelines will coincide and the team would work to combine efforts and meetings for the ART.

E. Future Meeting Items and Dates

A future meeting will be scheduled for early March.

F. Adjourn

Motion made by DeGollon and seconded by Gunderson to adjourn the meeting at 6:02pm. Motion passed unanimously by voice vote.

Minutes respectfully submitted by Barrett Decker pending Commission approval