

**DANE COUNTY
POLICY AND FISCAL NOTE**

<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No. _____
Sponsor: Supervisor Andrae		Resolution No. 2023 RES-195
Vote Required: Majority <input checked="" type="checkbox"/>		Ordinance Amendment No. _____
Two-Thirds <input type="checkbox"/>	<input type="checkbox"/> 3/4	

Title of Resolution or Ord. Amd.:

AWARD OF CONTRACT FOR JAIL RESIDENT LAUNDRY AND LINEN SERVICE

Policy Analysis Statement:

Brief Description of Proposal -

Request approval for award of a 5-year contract to Madison United Healthcare Linen, Ltd. for jail resident laundry and linen service. The existing contract for laundry and linen service expires September 30, 2023. Dane County engaged in a competitive procurement process, Request for Proposal # 2023-RFP-074-PR, and Madison United Linen was selected as the successful vendor to provide laundry and linen service.

Current Policy or Practice -

Contracts in excess of \$100,000 require County Board approval.

Impact of Adopting Proposal -

To maintain adequate levels of sanitation and prevent the spread of disease, the Dane County Jail must provide laundry service to jail residents. Clothing, linens, and bedding of jail residents is laundered on a regular schedule and when tendered at resident release and before being reissued.

Fiscal Estimate:

Fiscal Effect (check all that apply) -

- No Fiscal Effect
- Results in Revenue Increase
- Results in Expenditure Increase
- Results in Revenue Decrease
- Results in Expenditure Decrease

Budget Effect (check all that apply) -

- No Budget Effect
- Increases Rev. Budget
- Increases Exp. Budget
- Decreases Rev. Budget
- Decreases Exp. Budget
- Increases Position Authority
- Decreases Position Authority

Note: if any budget effect, 2/3 vote is required

Narrative/Assumptions about long range fiscal effect:

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses					Federal				
Contractual Services	\$82,750		\$331,000		State				
Capital					Other				
Total	\$82,750	\$0	\$331,000	\$0	Total	\$0	\$0	\$0	\$0

Personnel Impact/FTE Changes:

Prepared By:

Agency:	Sheriff's Office	Division:	Security Services Division
Prepared by:	Lillian Radivojevich	Date:	9/20/23
Reviewed by:	Christopher J. Nygaard, Chief Deputy	Phone:	(608) 284-4801
		Date:	9/20/23
		Phone:	(608) 284-2418