

# Dane County Contract Addendum Cover Sheet

Res 302

Revised 06/2021

<b>Contract #</b> Admin will assign	14530C
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<b>Dept./Division</b>	LWRD/Parks	<b>Vendor Name</b>	Operation Fresh Start, Inc
<b>Brief Addendum Title/Description</b>	Extend OFS conservation academy (grad) crew for another year.	<b>Vendor MUNIS #</b>	5885
		<b>Addendum Term</b>	1/1/24 - 12/31/24
		<b>Amount (\$)</b>	\$ 81,600.00

Department Contact Information		Vendor Contact Information	
<b>Contact</b>	Joleen Stinson	<b>Contact</b>	Greg Markel
<b>Phone #</b>	608-422-0657	<b>Phone #</b>	608-244-4721
<b>Email</b>	stinson.joleen@countyofdane.com	<b>Email</b>	gmarkle@operationfreshstart.org
<b>Purchasing Officer</b>			

Purchase Order – Maintenance or New PO					
<input type="checkbox"/>	<b>PO Maintenance Needed PO#</b>	<b>Org:</b>	<b>Obj:</b>	<b>Proj:</b>	
		<b>Org:</b>	<b>Obj:</b>	<b>Proj:</b>	
<input type="checkbox"/>	<b>No PO Maintenance Needed – this addendum does not change the dollar amount of the contract.</b>				
<input checked="" type="checkbox"/>	<b>New PO / Req. Submitted Req#</b>	<b>Org:</b> LWRPKOP	<b>Obj:</b> 31984	<b>Proj:</b>	\$ 50,000.00
		<b>Org:</b> LWRPKOP	<b>Obj:</b> 31985	<b>Proj:</b>	\$ 31,600.00

Budget Amendment	
<input type="checkbox"/>	A Budget Amendment has been requested via a Funds Transfer or Resolution. Upon addendum approval and budget amendment completion, the department shall update the requisition in MUNIS accordingly.

Total Contracted Amount – List the Original contract info, then subsequent addenda including this new addendum					
<p>A resolution is required when the total contracted amount first exceeds \$100,000.</p> <p>Additional resolutions are then required whenever the sum(s) of any additional addenda exceed(s) \$100,000</p>	<b>Addendum #</b>	<b>Term</b>	<b>Amount</b>	<b>Resolution</b>	
	Original	7/1/21 - 12/31/21	\$ 50,000.00	<input type="checkbox"/> None	Res#
	A	1/1/22 - 12/31/22	\$ 50,000.00	<input type="checkbox"/> None	Res# 2021 RES-396
	B	1/2/23 - 12/31/23	\$ 81,600.00	<input type="checkbox"/> None	Res#
	C	1/1/24 - 12/31/24	\$ 81,600.00	<input type="checkbox"/> None	Res# 2023 RES-302
				<input type="checkbox"/> None	Res#
				<input type="checkbox"/> None	Res#
<b>Total Contracted Amount</b>			<b>\$ 263,200.00</b>		

Contract Language Pre-Approval – prior to internal routing, this contract has been reviewed/approved by:		
<input type="checkbox"/> Corporation Counsel:	<input type="checkbox"/> Risk Management:	<input type="checkbox"/> No Pre-Approval

APPROVAL	
Dept. Head / Authorized Designee	
Hicklin, Laura	<small>Digitally signed by Hicklin, Laura Date: 2024.01.23 13:49:26 -06'00'</small>

APPROVAL – Contracts Exceeding \$100,000	
Director of Administration	Corporation Counsel

APPROVAL – Internal Contract Review – Routed Electronically – Approvals Will Be Attached			
DOA:	Date In: 1/23/24	Date Out: _____	<input checked="" type="checkbox"/> Controller, Purchasing, Corp Counsel, Risk Management

## Goldade, Michelle

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**From:** Goldade, Michelle  
**Sent:** Friday, January 26, 2024 1:21 PM  
**To:** Hicklin, Charles; Rogan, Megan; Gault, David  
**Cc:** Stavn, Stephanie; Oby, Joe  
**Subject:** Contract #14530C  
**Attachments:** 14530C.pdf

<b>Tracking:</b>	<b>Recipient</b>	<b>Read</b>	<b>Response</b>
	Hicklin, Charles	Read: 1/26/2024 2:42 PM	Approve: 1/26/2024 2:42 PM
	Rogan, Megan	Read: 1/26/2024 1:42 PM	Approve: 1/26/2024 1:42 PM
	Gault, David	Read: 1/26/2024 2:49 PM	Approve: 1/26/2024 2:49 PM
	Stavn, Stephanie		
	Oby, Joe		

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Contract #14530C  
Department: Land & Water Resources/Parks  
Vendor: Operation Fresh Start  
Contract Description: Provide conservation academy (grad) crew to prepare adults for a career in natural resource management  
Contract Term: 1/1/24 – 12/31/24  
Contract Amount: \$81,600.00

### *Michelle Goldade*

Administrative Manager  
Dane County Department of Administration  
Room 425, City-County Building  
210 Martin Luther King, Jr. Boulevard  
Madison, WI 53703  
PH: 608/266-4941  
Fax: 608/266-4425  
TDD: Call WI Relay 711

Please Note: I currently have a modified work schedule...I am in the office Mondays and Wednesdays and working remotely Tuesdays, Thursdays and Fridays.

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**2023 RES-302**

**AUTHORIZING ADDENDUMS TO PURCHASE OF SERVICES AGREEMENTS WITH  
OPERATION FRESH START INC FOR 2024 CONSERVATION CREWS**

The Land & Water Resources Department – Parks Division first entered into a Purchase of Service Agreement in 2014 with Operation Fresh Start Inc. to provide and supervise youth conservation crews to work on county park lands to learn valuable natural resource and park management skills in an outdoor setting. A second Purchase of Services Agreement was issued in 2021 to have Operation Fresh Start operate a conservation academy crew (formerly known as conservation graduate crew) to work on County park land.

Dane County Parks would like continue this arrangement for 2024 with a total budget of \$161,600 for both crews. Funds are currently available in the 2024 Parks Division budget.

**NOW, THEREFORE, BE IT RESOLVED** that an Addendum E to Purchase of Services Agreement #13649 be awarded to Operation Fresh Start Inc. in the amount of \$80,000 with a completion date of December 31, 2024.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that an Addendum C to Purchase of Services Agreement #14530 be awarded to Operation Fresh Start Inc. in the amount of \$81,600 with a completion date of December 31, 2024.

**BE IT FINALLY RESOLVED** that the County Executive and the County Clerk be authorized to sign the Agreements.



# DANE COUNTY CONTRACT

## ADDENDUM # 14530C

Revised 01/2023

**THIS ADDENDUM**, made and entered into effective as of the date by which both parties hereto have executed this document, by and between the County of Dane (hereinafter referred to as "County") and Operation Fresh Start, Inc (hereinafter, "Provider").

### WITNESSETH:

**WHEREAS** Provider and County, by a separate document (hereinafter, the "Master Agreement"), Dane County Contract #14530, have previously entered into a contractual relationship pursuant to which Provider provides and supervises a conservation academy crew (formerly known as conservation graduate crew) to work on County park land, and

**WHEREAS** County and Provider wish to amend the Master Agreement in order to extend the contract for one (1) year at the same weekly crew rates as 2023:

#### Conservation Academy Crew Weekly Rate

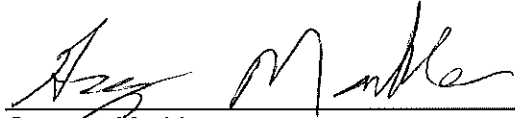
16-20 person days	\$5,000
12-15 person days	\$4,200
8-11 person days	\$3,500
Fewer than 8 person days	\$2,900

**NOW, THEREFORE**, in consideration of the above premises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is hereby acknowledged by each party for itself, the parties do agree as follows:

1. The Master Agreement shall remain in full force and effect unchanged in any manner by this addendum except as changes are expressly set forth herein. This addendum shall control only to the extent of any conflict between the terms of the Master Agreement and this addendum.
2. The Master Agreement, and any amendment or addendum to it, may be executed and transmitted to any other party by legible facsimile reproduction or by scanned legible electronic PDF copy, and utilized in all respects as, an original, wet-inked manually executed document. Further, the Master Agreement and any amendment or addendum thereto, may be stored and reproduced by each party electronically, photographically, by photocopy or other similar process, and each party may at its option destroy any original document so reproduced. All parties hereto stipulate that any such legible reproduction shall be admissible in evidence as the original itself in any judicial, arbitration or administrative proceeding whether or not the original is in existence and whether or not such reproduction was made by each party in the regular course of business. This term does not apply to the service of notices under the Master Agreement, or any subsequent amendment or addendum.
3. The term of the contract is extended through December 31, 2024 to continue the program for another year, at an additional cost not to exceed \$81,600.

IN WITNESS WHEREOF, the parties, by their respective authorized representatives, have set their hands and seals as of the dates set forth below.

FOR PROVIDER:



\_\_\_\_\_  
Gregory Markle  
Operation Fresh Start Executive Director

1-17-24  
\_\_\_\_\_  
Date

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FOR COUNTY:

\_\_\_\_\_  
Joseph T. Parisi  
Dane County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Scott McDonell  
Dane County Clerk

\_\_\_\_\_  
Date