



Dane County

Minutes - Final Unless Amended by Committee

EV Advisory Commission

Consider:

Who benefits? Who is burdened?

Who does not have a voice at the table?

How can policymakers mitigate unintended consequences?

Monday, March 17, 2025

1:00 PM

Hybrid Meeting: Attend in person at the City County
Building (210 Martin Luther King Jr. Blvd., Room 351) or
virtually via Zoom.

See below for additional instructions on how to attend the meeting and provide public
testimony.

A. Call To Order

Staff Present: Melissa Agard (Dane County Executive), Nicole Dewitt

Others Present: Claire Schaefer Oleksiak

The meeting was called to order by Kathy Kuntz at 1:02 p.m.

Present 17 - ROSE DAILY, PHIL GRUPE, LYNN MCDANIEL, JIM SCHWINGLE, JOSH GALASSO, HANNAH JANSEN, GREGG MAY, KATHY KUNTZ, KAREN MENEDEZ-COLLER, DAPHNE XU, DAVID LONSDORF, EDWARD LEE, ERINN MONORE-NYE, ANDREW BREMER, CRISTINA CARVAJAL, SAMANTHA WORDEN, and STEPHANIE ROBINSON

1. [2024 PRES-202](#) Welcome from Dane County Executive Melissa Agard and Introduction of EV Advisory Commission Members

Attachments: [Members](#)

Executive Agard provided a high-level overview of the Charge Up Dane County project and of the purpose of this commission. While acknowledging the uncertain times we find ourselves in, she set a hopeful tone for the members and thanked them for their service in helping realize a cleaner future for everyone in Dane County.

B. Election of Officers

1. Chair

A motion was made by BREWER, seconded by CARVAJAL, that Kathy Kuntz serve as the Chair of the EV Advisory Commission. The motion carried by a voice vote.

2. Vice Chair

A motion was made by WORDEN, seconded by GRUPE, that David Lonsdorf serve as the Vice Chair of the EV Advisory Commission. The motion carried by a voice vote.

C. Consideration of Minutes

None

D. Action Items

None

E. Presentations

1. [2024 PRES-196](#) Project Purpose & Role of the EV Advisory Commission

Attachments: [Purpose](#)

Kathy Kuntz spoke on this agenda item and reviewed the "Project Purpose & Role of the EV Advisory Commission" attachment. The members of the commission did not have any questions or comments.

2. [2024 PRES-197](#) Project Status

Attachments: [Project Status](#)

Kathy Kuntz spoke on this agenda item and reviewed the "Project Status" attachment. Commission members had a number of questions about the project, which Kathy answered. Areas of discussion included: design firm selection; timeline and RFP process; Phase 2 funding; host site selection, including the role of utilities in site host evaluation; and charging station ownership & maintenance arrangements. Kathy noted that under the grant agreement, Dane County aims to identify 60-70 station sites across Dane County.

3. [2024
PRES-198](#) Discussion of Draft Community Engagement Plan

Attachments: [DRAFT Engagement Plan](#)

Kathy Kuntz spoke on this agenda item and reviewed the "DRAFT Community Engagement Plan" attachment and asked for feedback. Commission members suggested:

- *Consider Open Houses in outlying communities or perhaps in places where people gather for other reasons.*
- *Including Chambers of Commerce for host site awareness*
- *Coordination with Focus on Energy to increase consumer awareness*
- *Outreach to car dealerships to ensure they are aware of planned infrastructure updates that will support consumers who may not have a charging station at home.*

Kathy asked the members of the commission to help identify events coming up this spring or early summer where we could promote this opportunity.

Kathy indicated she will update the Community Outreach Plan based on members' feedback. Kathy will also begin working on the RFP for station hosts.

F. Reports to Committee

G. Future Meeting Items and Dates

Kathy observed this day of week and time of day appears to work well given the robust attendance so we will plan to reconvene in two months on a Monday from 1:00 – 2:30 p.m. A "Hold the Date" meeting invite will be sent to commission members and the meeting date, time, and location will also be posted on Legistar and at the City County Building to comply with Open Meetings Law.

H. Public Comment on Items not on the Agenda

None

I. Such Other Business as Allowed by Law

None

J. Adjourn

A motion was made by LONSDORF, seconded by ROBINSON, that the meeting be adjourned. The motion carried by a voice vote.

The meeting adjourned at 2:15 p.m.

Minutes respectfully submitted by Nicole Dewitt, pending committee approval.