



Dane County

Minutes - Final Unless Amended by Committee

Arts and Cultural Affairs Commission Executive Committee

Consider:

Who benefits? Who is burdened?

Who does not have a voice at the table?

How can policymakers mitigate unintended consequences?

Friday, October 13, 2023

8:00 AM

Hybrid Meeting: Attend in person at the City County
Building in Room 421; attend virtually via Zoom.

See below for additional instructions on how to attend the meeting and provide public
testimony.

A. Call To Order

*Present: Chair Ritcherson, Vice Chair Klehr, Commissioner Miquelon, Commissioner
Curet*

Excused: Commissioner Puleo Moyer

Staff: Augusta Brulla

Call to order at 8:03 am

Present 3 - Chair RODERICK RITCHERSON, MARY KLEHR, and MARCIA MIQUELON

Excused 1 - FRAN PULEO MOYER

B. Consideration of Minutes

1. [2023
MIN-314](#) [MINUTES FROM THE 09/08/2023 ARTS AND CULTURAL AFFAIRS
EXECUTIVE COMMITTEE MEETING]

Attachments: [2023 MIN-314](#)

A motion was made by Vice Chair Klehr to approve the 9/08/2023 Executive
Committee minutes, seconded by Commissioner Miquelon.

The motion was carried unanimously by a voice vote.

2. Approve September 13, 2023, commission minutes for recommendation to full commission

A motion was made by Vice Chair Klehr to recommend the 9/13/2023 commission
minutes for approval by the commission, seconded by Chair Ritcherson.

The motion was carried unanimously by a voice vote.

C. Cycle 2 Grants Final Preparation

1. Review/approve capital grant/short order applications, budget, and award amounts

- During the past several cycles, Capital grant awards were awarded from Lussier funds. This cycle Capital grants will be awarded from the Dane Arts grant budget.

- Capital grant requests were received from the following organizations: Arts + Literature Laboratory (requested: \$3,000), Mount Horeb Area Arts Association (Requested: \$2,175), Opera for the Young (requested: \$3,000), and the House Urban Arts Initiative (requested: \$1,902)

- Chair Ritcherson articulated that the capital grants should be reviewed on their own merit rather than in relation to the project grants.

- Vice Chair Klehr recommended the following Capital grant award amounts:

- Arts + Lit Lab audio equipment and assistive listening system recommended award: \$1,500

- Mount Horeb Area Arts Association directional signage recommended award: \$1,000

- Opera for the Young passenger van purchase recommended award: \$1,000

- The House Urban Arts Initiative dance equipment recommended award: \$1,000

Commissioner Klehr made a motion to recommended the above awards resulting in a Capital grant budget totaling \$4,500 to the commission, seconded by Chair Ritcherson.

The motion was carried unanimously by a voice vote.

2. Grants pool budget final approval/recommendation to commission

- The recommended budget of \$97,000 was approved for recommendation by the Executive Committee, which shall be presented to the full commission for approval during the October 18th commission meeting.

- \$2,500 will be deducted from the \$97,000 for grant panelist honoraria.

- Capital and short order grants will be awarded from the \$97,000.

Chair Ritcherson made a motion to recommend a Project and Short Order grant budget of \$90,000, which includes deductions for grant panelist honoraria and Capital grant awards, for approval by the full commission, seconded by Commissioner Miquelon.

The motion was carried unanimously by a voice vote.

3. Review grant application scoring with mathematical awards formula

- Overall, 2023 Cycle 2 scores were higher than 2023 Cycle 1 scores.
- This cycle, scores range 71% - 96% in a steady gradation with no clear outliers.
- Commissioner Curet recommends awarding each of the 51 applicants using the grant award formula to calculate awards based on their score and total available funds.
- Commissioner Curet will send the updated grant award recommendations to the entire commission on Monday, October 16th.

Commissioner Miquelon made a motion to recommend the grant award allocations as outlined by Commissioner Curet to the full commission.

Chair Ritcherson made an amendment to the motion as follows: to recommend the grant award allocations as outlined by Commissioner Curet with an updated budget of \$90,000 to the full commission, seconded by Vice Chair Klehr.

The motion as amended was carried unanimously by a voice vote.

4. Review youth focused dedicated dollars

- The fund to support arts opportunities that provide an equitable opportunity for youth to participate is \$19,723.
- There are enough youth requests (\$146,756) to utilize the \$19,723 budget.

5. Review assignment of chairs/co-chairs for inclusion in handbook

- The requirement and corresponding wording for commissioners to chair a grant review panel was discussed.
- Commissioner Miquelon expressed the belief that "required" or "strongly encouraged" would be effective language to recruit commissioners to serve as grant panel chairs.
- Chair Ritcherson recommended utilizing the language "strongly encouraged." Vice Chair Klehr will develop revised wording for review during the November Executive Committee meeting.

D. Retirement of Dane County Executive

1. Implications

Joe Parisi will retire in May 2024.

2. Actions needed

- Chair Ritcherson would like to discuss any action items or requests to Executive Parisi prior to his retirement.

E. October 23 Reception

All commissioners will be encouraged to sign up for the event during the October 18th commission meeting with a specific ask for volunteer assistance.

F. Vacant Seat Update

Replacement of the County Supervisor representative is still in process by the County Executive.

G. Commissioner Marcia Miquelon discussion issue

There were no outstanding items to discuss.

H. Reports to Committee

1. ED Report

-Fund Development update

The Executive Director Report and Fund Development update will be addressed during the October 18th commission meeting.

J. Future Meeting Items and Dates

1. Develop October 18, 2023, Commission Meeting Agenda

- roll call, establish quorum,
- approve September 13, 2023, meeting minutes (action item)
- presentation group (none)
- approval of 2023 cycle 2 grants overall budget (action item)
- discussion/approval of cycle 2 capital grants/award/amounts (action items)
- discussion/approval of cycle 2 short order grants/awards (action item)
- discussion/approval of cycle 2 award amounts from grant pool budget (action item)
- chair/executive committee report, Areas of Focus updates(for November)
- Executive Director's report, upcoming October 23 event

K. Public Comment on Items not on the Agenda

None.

L. Such Other Business as Allowed by Law

None.

M. Adjourn

A motion was made by Commissioner Miquelon to adjourn.

Meeting adjourned at 8:50 a.m.

Minutes Respectfully submitted by Augusta Brulla pending commissioner approval.