

# Dane County Contract Addendum Cover Sheet

Revised 06/2021

Res 166  
significant

BAF # 24204  
Acct: Seitz  
Mgr: Mennig  
Budget Y/N: Y

<b>Contract #</b> Admin will assign	<b>15353A</b>
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<b>Dept./Division</b>	Human Services / HAA	<b>Vendor Name</b>	Porchlight, Inc.
<b>Brief Addendum Title/Description</b>	Increasing grant amount by \$350,000 to provide ongoing emergency shelter operations for men experiencing homelessness through 12/31/2025	<b>Vendor MUNIS #</b>	6235
		<b>Addendum Term</b>	1/1/2024 - 12/31/2025
		<b>Amount (\$)</b>	\$ 350,000.00

Department Contact Information		Vendor Contact Information	
<b>Contact</b>	Spring Larson, Contract Coordination Assistant	<b>Contact</b>	Karla Thennes
<b>Phone #</b>	608-242-6391	<b>Phone #</b>	608-257-2534 EXT 14
<b>Email</b>	dcdhscontracts@countyofdane.com	<b>Email</b>	kthennes@porchlightinc.org
<b>Purchasing Officer</b>			


Purchase Order – Maintenance or New PO					
<input type="checkbox"/>	<b>PO Maintenance Needed</b>	<b>Org:</b> 80000	<b>Obj:</b> 36212	<b>Proj:</b>	\$ 350,000.00
	<b>PO#</b> 20241579	<b>Org:</b>	<b>Obj:</b>	<b>Proj:</b>	
<input type="checkbox"/>	<b>No PO Maintenance Needed – this addendum does not change the dollar amount of the contract.</b>				
<input type="checkbox"/>	<b>New PO / Req. Submitted</b>	<b>Org:</b>	<b>Obj:</b>	<b>Proj:</b>	
	<b>Req#</b>	<b>Org:</b>	<b>Obj:</b>	<b>Proj:</b>	

Budget Amendment	
<input type="checkbox"/>	A Budget Amendment has been requested via a Funds Transfer or Resolution. Upon addendum approval and budget amendment completion, the department shall update the requisition in MUNIS accordingly.

Total Contracted Amount – List the Original contract info, then subsequent addenda including this new addendum					
<p>A resolution is required when the total contracted amount first exceeds \$100,000.</p> <p>Additional resolutions are then required whenever the sum(s) of any additional addenda exceed(s) \$100,000</p>	Addendum #	Term	Amount	Resolution	
	Original	1/1/2024 - 12/31/2024	\$ 231,005.00	<input type="checkbox"/> None	Res# 2023 - 347
	A	1/1/2024 - 12/31/2025	\$ 350,000.00	<input type="checkbox"/> None	Res# 2024-166
				<input type="checkbox"/> None	Res#
				<input type="checkbox"/> None	Res#
				<input type="checkbox"/> None	Res#
				<input type="checkbox"/> None	Res#
<b>Total Contracted Amount</b>			<b>\$ 581,005.00</b>		

Contract Language Pre-Approval – prior to internal routing, this contract has been reviewed/approved by:		
<input type="checkbox"/> Corporation Counsel:	<input type="checkbox"/> Risk Management:	<input type="checkbox"/> No Pre-Approval

APPROVAL	
<b>Dept. Head / Authorized Designee</b>	
Iheukumere, Astra	Digitally signed by Iheukumere, Astra Date: 2024.10.08 18:22:54 -05'00'

APPROVAL – Contracts Exceeding \$100,000	
<b>Director of Administration</b>	<b>Corporation Counsel</b>
	SHR 10.7.24

APPROVAL – Internal Contract Review – Routed Electronically – Approvals Will Be Attached			
<b>DOA:</b>	<b>Date In:</b> 10/9/24	<b>Date Out:</b> _____	<input checked="" type="checkbox"/> Controller, Purchasing, Corp Counsel, Risk Management

## Goldade, Michelle

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**From:** Goldade, Michelle  
**Sent:** Tuesday, October 15, 2024 1:26 PM  
**To:** Hicklin, Charles; Rogan, Megan; Cotillier, Joshua  
**Cc:** Oby, Joe  
**Subject:** Contract #15353A  
**Attachments:** 15353A.pdf

<b>Tracking:</b>	<b>Recipient</b>	<b>Read</b>	<b>Response</b>
	Hicklin, Charles	Read: 10/15/2024 1:36 PM	Approve: 10/15/2024 1:36 PM
	Rogan, Megan	Read: 10/15/2024 1:28 PM	Approve: 10/15/2024 1:28 PM
	Cotillier, Joshua		Approve: 10/16/2024 9:15 AM
	Oby, Joe		

Please review the contract and indicate using the vote button above if you approve or disapprove of this contract.

Contract #15353A  
Department: Human Services/HAA  
Vendor: Porchlight Inc  
Contract Description: Addendum to increase grant for continuing operation cost for emergency overnight men's shelter (Res 166)  
Contract Term: 1/1/24 – 12/31/25  
Contract Amount: \$350,000.00

Thanks much,  
Michelle

*Michelle Goldade*  
Administrative Manager  
Dane County Department of Administration  
Room 425, City-County Building  
210 Martin Luther King, Jr. Boulevard  
Madison, WI 53703  
PH: 608/266-4941  
Fax: 608/266-4425  
TDD: Call WI Relay 711

Please note: I am currently working a modified schedule. I work in office Mondays and Wednesdays and work remotely Tuesday, Thursdays and Fridays.

1 2024 RES-166

2  
3 **AMENDING A GRANT TO PORCHLIGHT INC FOR**  
4 **OPERATION COSTS FOR EMERGENCY OVERNIGHT MEN'S SHELTER**  
5 **DCDHS – HAA DIVISION**  
6

7 The services in this resolution are funded in part with the County's allocation of local aid  
8 authorized in the 2021 American Rescue Plan. Therefore, this resolution follows the format  
9 outlined in 2021 RES-013.

10  
11 **Justification**  
12

13 Authorizing Law: In March of 2021, the federal government authorized the \$1.9 trillion American  
14 Rescue Plan (ARP) stimulus bill authorizing additional funding to respond to and recover from  
15 the COVID-19 pandemic across multiple areas of need.  
16

17 Dane County was allocated over \$106 million in ARP local aid. A portion of those funds has  
18 been previously committed to various efforts to promote economic and housing stability for  
19 households impacted by the COVID-19 pandemic.  
20

21 Response to the COVID-19 Pandemic: Enduring economic hardship that originated during the  
22 COVID-19 pandemic continues to impact Dane County's households. The number of people  
23 being served by Dane County's emergency shelters serving single adult men have reached  
24 historic levels, currently averaging 275 guests an evening and peaking at 347 guests in January  
25 of 2024.  
26

27 The Dane County Department of Human Services – Housing Access and Affordability Division  
28 (HAA) seeks to amend its existing grant to Porchlight Inc. to address increased operational  
29 needs of the overnight shelter for men. The amendment amount is \$350,000, and the amended  
30 grant term is from January 1, 2024 – December 31<sup>st</sup>, 2025.  
31

32 Households enrolled in emergency overnight shelter with Porchlight Inc. will be eligible for  
33 services that include shelter, food, showers, access to telehealth, case management and  
34 connection to resources and basic needs.  
35

36 Duplication of Funding/Existing Partnerships and Programs: The funding is not duplicative and  
37 additional operational funding is needed to meet the increased demand for shelter services in  
38 order to meet basic needs.

39 **Expected Outcomes and Data Collection**

40 Expected program outcomes include the provision of safe shelter, food, showers and  
41 connection and referral to community resources for men experiencing homelessness.

42 Data collection will minimally include:

- 43 i. Unduplicated number of individuals served.  
44 ii. Demographics of individuals served.  
45 iii. Average length of stay in shelter.  
46 iv. Prior living situation of participants.  
47 v. Income of participants.

48 vi. Number of individuals who left the program, and where they exited to.

49

50 **NOW, THEREFORE, BE IT RESOLVED THAT** that the County Board requests quarterly  
51 reports be shared with the members of the County Board, and that the Health and Human  
52 Needs Committee review the reports on a quarterly basis and discuss how the information  
53 presented addresses anticipated program outcomes.

54 **BE IT FINALLY RESOLVED** that a \$350,000 grant amendment be approved for Porchlight Inc.  
55 (term of January 1, 2024 – December 31, 2025) and that the County Executive and County  
56 Clerk are hereby authorized and directed to sign the agreement on behalf of Dane County, and  
57 that the Controller is authorized to make payments:

58 <u>Vendor</u>	<u>Amendment Amount</u>
59 Porchlight, Inc.	\$350,000

60 **Total Expenditure: \$350,000**



**DANE COUNTY CONTRACT**  
**GRANT ADDENDUM # 15353A**  
Revised 08/2024

**THIS ADDENDUM**, made and entered into effective as of the date by which both parties hereto have executed this document, by and between the County of Dane (hereinafter referred to as "County") and Porchlight Inc. (hereinafter, "Provider").

**WITNESSETH:**

**WHEREAS** Provider and County, by a separate document (hereinafter, the "Master Grant Agreement"), Dane County Contract #15353, have previously entered into a contractual relationship pursuant to which Provider, and

**WHEREAS** County and Provider wish to amend the Master Grant Agreement in order to increase the grant amount by \$350,000 to provide ongoing emergency shelter operations for men experiencing homelessness through December 31<sup>st</sup>, 2025 .

**NOW, THEREFORE**, in consideration of the above premises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is hereby acknowledged by each party for itself, the parties do agree as follows:

1. The Master Grant Agreement shall remain in full force and effect unchanged in any manner by this addendum except as changes are expressly set forth herein. This addendum shall control only to the extent of any conflict between the terms of the Master Grant Agreement and this addendum.
2. The Master Grant Agreement, and any amendment or addendum to it, may be executed and transmitted to any other party by legible facsimile reproduction or by scanned legible electronic PDF copy, and utilized in all respects as, an original, wet-inked manually executed document. Further, the Master Grant Agreement and any amendment or addendum thereto, may be stored and reproduced by each party electronically, photographically, by photocopy or other similar process, and each party may at its option destroy any original document so reproduced. All parties hereto stipulate that any such legible reproduction shall be admissible in evidence as the original itself in any judicial, arbitration or administrative proceeding whether or not the original is in existence and whether or not such reproduction was made by each party in the regular course of business. This term does not apply to the service of notices under the Master Grant Agreement, or any subsequent amendment or addendum.
3. The term of the contract is extended through December 31<sup>st</sup>, 2025 to continue the program for emergency shelter operations for men who are experiencing homelessness, at an additional cost of \$350,000.

IN WITNESS WHEREOF, the parties, by their respective authorized representatives, have set their hands and seals as of the dates set forth below.

FOR PROVIDER:

Karla Thennes  
Karla Thennes  
Executive Director

10/1/24  
Date

\*\*\*

FOR COUNTY:

\_\_\_\_\_  
Jamie Kuhn  
Dane County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Scott McDonell  
Dane County Clerk

\_\_\_\_\_  
Date