



Dane County

Minutes - Final Unless Amended by Committee

Community Development Block Grant Commission - Application Review Team

Consider:

Who benefits? Who is burdened?

Who does not have a voice at the table?

How can policymakers mitigate unintended consequences?

Thursday, September 25, 2025

10:30 AM

City-County Building, Room 351

A. Call To Order & Roll Call

Chair Taylor Brown called the meeting to order at 10:33am with a quorum present.

Staff Present: Joanna Cervantes, Cindy Grady, Barrett Decker, Michelle Bozeman-Brown, Baltazar De Anda Santana, Kristina Dux, Caleb Odorfer

Present 4 - TAYLOR BROWN, JEFFREY GLAZER, MARTIN LACKEY, and CHRISBELLY ANTIMO

Chair Brown noted that this meeting and the preliminary funding recommendations are being redone due to a committee member withdrawing their scores from the application review process.

B. Public Comment on Items not on the Agenda

None

C. Reports to the Committee

1. Review of 2026 RFP Process and Scoring Criteria

Cindy Grady briefly discussed the 2026 RFP Process, which included application evaluation and scoring, applicant interviews, and preliminary funding recommendations. The preliminary funding recommendations will be shared with the full CDBG Commission at a meeting scheduled for October 9, 2025 and if approved, a public hearing will be scheduled to review and approve the final funding recommendations.

Ms. Grady explained that contingencies will be developed on the funding recommendations, adjusting subrecipient award levels as needed after Dane County receives the 2026 CDBG and HOME grant awards - no funding levels are final until the 2026 Federal grant awards are received next year.

2. Alignment with 5-year Consolidated Plan and 2026 Annual Action Plan

Ms. Grady reported that the 5-year Consolidated Plan was approved by the US Department of Housing and Urban Development (HUD). The consolidated plan consists of data, community surveys, and citizen input as they relate to housing, economic development, and public or social services. Ms. Grady presented 5-year Consolidated Plan/Annual Action Plan goals and project areas and funding percentage goals. The funding allocations determined by the Application Review Team are based on Dane County's 5-year Consolidated Plan goals as well as application scores/rankings.

3. Review of Revised Application Scoring and 2026 Preliminary Funding Recommendations

Ms. Grady presented 2026 CDBG/HOME RFP scores as graded by the Application Review Team. Ms. Grady explained that the Application Review team will determine preliminary funding recommendations based on rank and the Consolidated Plan goals. Funding contingencies will also be considered by the team based on the Consolidated Plan goals, citizen input, and data. Ms. Grady explained the projected funding amounts for 2026 and Application Review Team criteria for allocating funds.

D. Action Items

Commissioner Antimo left the meeting at 12:16pm, prior to the motion.

1. Revised 2026 Preliminary Funding Recommendations

Commissioner Lackey recused himself from participating in the discussion regarding the CDBG/HOME Preliminary Funding Recommendations.

[2025
ACT-238](#)

2026 CDBG-HOME PRELIMINARY FUNDING
RECOMMENDATIONS - REVISED 9.25.2025 WITH
CONPLAN%

Attachments: [2026 CDBG-HOME Preliminary Funding Recommendations -
9.25.2025 Revised Amounts](#)

[2025
RPT-402](#)

CDBG APPLICATION REVIEW TEAM MEETING
REGISTRATION REPORT 9.25.2025

Attachments: [ART Registration Report 9.25.2025](#)

[2025
RPT-403](#)

CDBG APPLICATION REVIEW TEAM MEETING
REGISTRATION FORMS

Attachments: [All Registration Forms 9.25.2025](#)

Chair Brown opened up the meeting to public comment prior to the discussion. Members of the public spoke on this item.

The ART allocated funding to the projects based on ranking/scores, and took into consideration the Consolidated Plan's overall goals and target percentages per project area.

Motion was made by Chair Brown and seconded by Supervisor Glazer to move forward with the 2026 CDBG/HOME Preliminary Funding Recommendations and contingencies as discussed. Motion passed with 2 in favor and 1 abstention.

E. Future Meeting Items and Dates

- 1. CDBG Commission Meeting October 9, 2025*

F. Adjourn

Motion was made by Supervisor Glazer and seconded by Chair Brown to adjourn the meeting at 12:27pm. Motion passed unanimously by voice vote.

Minutes respectfully submitted by Barrett Decker pending Commission approval