



# Dane County

## Minutes - Final Unless Amended by Committee

### Executive Committee

*Consider:*

*Who benefits? Who is burdened?*

*Who does not have a voice at the table?*

*How can policymakers mitigate unintended consequences?*

*This meeting is being conducted on land now known and recognized as Dane County, Wisconsin. We acknowledge that this land is at the same time the ancestral, traditional, & contemporary land of the Ho-Chunk, Sauk & Kickapoo nations.*

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Wednesday, August 14, 2024

5:00 PM This is a Hybrid Meeting: Attend in person at City-County Building, Room 354, 210 Martin Luther King, Jr. Blvd; Attend virtually via Zoom.

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**See below for additional instructions on how to attend the meeting and provide public testimony.**

*Interpreters must be requested in advance; please see the bottom of the agenda for more information.*

*Los intérpretes deben solicitarse con anticipación; consulte el final de la agenda para obtener más información.*

*Yuav tsuam tau thov txog cov neeg txhais lus hau ntej; thov saib hauv qab kawg ntawm qhov txheej txheem rau cov ntaub ntawv ntxiv.*

The August 14, 2024, Executive Committee meeting will be a hybrid meeting. Members of the public can either attend in person or virtually via Zoom.

The public can attend in person at City-County Building, 210 Martin Luther King, Jr., Blvd, room 354.

The public can access the meeting virtually with the Zoom application or by telephone.

To join the meeting in Zoom, click the following link (after you fill out the form, the meeting link and access information will be emailed to you):

[https://zoom.us/webinar/register/WN\\_mc7hubrIS9iLM40B41zUuw](https://zoom.us/webinar/register/WN_mc7hubrIS9iLM40B41zUuw)

This link will be active until the end of the meeting.

To join the meeting by phone, dial-in using one of the following three toll-free phone numbers:

1-833-548-0276

1-833-548-0282

1-888-788-0099

When prompted, enter the following Webinar ID: 926 5441 6781

#### PROCESS TO PROVIDE PUBLIC COMMENT:

**IN PERSON:** Any members of the public wishing to register to speak on/support/oppose an agenda item can register in person at the meeting using paper registration forms. **IT IS HIGHLY ENCOURAGED TO REGISTER VIA THE ZOOM LINK ABOVE EVEN IF YOU PLAN ON ATTENDING IN PERSON.**

In person registrations to provide public comment will be accepted throughout the meeting.

**VIRTUAL:** Any members of the public wishing to register to speak on/support/oppose an agenda item **MUST REGISTER USING THE LINK ABOVE** (even if you plan to attend using your phone). Virtual registrations to provide public comment will be accepted until 30 minutes prior to the beginning of the meeting.

In order to testify (provide public comment) virtually, you must be in attendance at the meeting via Zoom or phone, you will then either be unmuted or promoted to a panelist and provided time to speak to the body.

If you want to submit written comments or other materials for this meeting, please email them to: [MacKinnon.Lisa@danecounty.gov](mailto:MacKinnon.Lisa@danecounty.gov). Staff will forward the email and materials to members of the committee.

#### A. Call To Order

*The meeting was called to order at 5:08 p.m. Also present: Brian Standing, Jeff Kostelic, Lisa MacKinnon. There were no public registrations.*

**Present:** 6 - PATRICK MILES, ANTHONY GRAY, SARAH SMITH, MICHAEL ENGELBERGER, KIERSTIN HUELSEMANN and DON POSTLER

**Absent:** 1 - CHAD KEMP

**B. Consideration of Minutes**

- 1. [2024 MIN-165](#) MINUTES OF THE 7-18-24 EXECUTIVE COMMITTEE MEETING

**Attachments:** [MINUTES OF THE 7-18-24 EXECUTIVE COMMITTEE MEETING](#)  
[REGISTRATION REPORT EXEC COMM 7-18-24MEETING](#)

A motion was made by ENGELBERGER, seconded by GRAY, that the minutes be approved. The motion carried by a voice vote.

**C. Fund Transfers**

NONE

**D. Referrals (Resolutions & Ordinance Amendments)**

- 1. [2023 OA-080](#) AMENDING CHAPTERS 15 AND CHAPTER 82 OF THE DANE COUNTY CODE OF ORDINANCES, TO ESTABLISH A DANE COUNTY HERITAGE PRESERVATION COMMISSION

**Sponsors:** DOOLAN, MILES and ENGELBERGER

**Attachments:** [2023\\_OA-080](#)  
[2024ComprehensivePlanAmendment.pdf](#)  
[2023 OA-80 staff memo.pdf](#)  
[Community notice.pdf](#)  
[Pleasant Springs comments 2023 OA-080.pdf](#)  
[Town of Oregon Ltr to Dane County Zoning Support 2023-OA-080.pdf](#)

*Dane County Senior Planner, Brian Standing, spoke for information on the ordinance amendment and answered committee member questions.*

A motion was made by ENGELBERGER, seconded by GRAY, that the ordinance be recommended for approval. The motion carried by a voice vote.

- 2. [2024 OA-005](#) AMENDING CHAPTER 7 OF THE DANE COUNTY CODE OF ORDINANCES, REGARDING ELECTION OF OFFICERS

**Sponsors:** ROSE, KIGEYA and RITT

**Attachments:** [2024 OA-005](#)

[SUB 1 to 2024 OA-005 WITH EXEC COMM 6-6-24 AMDTS AND PROPOSED MILES](#)

*Chair Miles spoke in support of the Sub 1 and explained that he proposed the amended language marked on line 18 of Sub 1 due to the procurement of new voting software.*

*All additional changes marked in the Sub 1 to the OA were previously adopted by the Executive Committee at its meeting on 6/6/24 prior to the County Board's re-referral to the committee and were reaffirmed in the vote on Sub 1.*

**A motion was made by SMITH, seconded by POSTLER, that Sub. 1 to the ordinance amendment be recommended for approval. The motion carried by a voice vote.**

- 3. [2024 OA-006](#) AMENDING CHAPTER 7 OF THE DANE COUNTY CODE OF ORDINANCES, REGARDING ELECTION OF OFFICERS

**Sponsors:** MILES, KIGEYA and RITT

**Attachments:** [2024 OA-006](#)

**A motion was made by ENGELBERGER, seconded by SMITH, that the ordinance be recommended for denial. The motion carried by a voice vote.**

- 4. [2024 OA-009](#) AMENDING CHAPTER 15 OF THE DANE COUNTY CODE OF ORDINANCES, REGARDING THE CONDEMNATION COMMISSION

**Sponsors:** ERICKSON

**Attachments:** [2024 OA-009](#)

[2024 OA-009 FISCAL NOTE](#)

**A motion was made by ENGELBERGER, seconded by GRAY, that the ordinance be recommended for approval. The motion carried by a voice vote.**

### E. Items Requiring Committee Action

NONE

### F. Presentations

NONE

**G. Reports to Committee**

**FINAL GUIDELINES FOR ATTACHING ITEMS TO LEGISLATIVE FILES**

*Chair Miles discussed the guidelines with the committee and answered questions. Sup. Smith asked for language to be added to the first bullet point that clarifies the second sentence: "Chair of the respective body."*

*Chair Miles will make the requested change and transmit the guidelines to chairs of standing committees, board committees, and the County Board and all respective staff. He will also share the guidelines with the County Executive.*

[2024  
DISC-010](#)

LEGISLATIVE FILE ATTACHMENT GUIDANCE\_FINAL\_8-14-24

**Attachments:** [2024 DISC-010](#)

**H. Future Meeting Items and Dates**

*The chair made the committee members aware of the revised 2025 budget meeting schedule and indicated that there will be nine possible dates on which standing committees can schedule their two required budget meetings. He will be communicating with committee chairs on this issue.*

*Also, the next Exec Comm meeting is scheduled for September 5, 2024, but due to the full meeting schedule that day, the chair may choose to cancel this committee meeting if there are no pressing referrals to the committee. He will communicate his decision to the committee members after referrals are made from the 8/15/24 meeting.*

**I. Public Comment on Items not on the Agenda**

*None*

**J. Such Other Business as Allowed by Law**

*None*

**K. Adjourn**

*The meeting adjourned at 5:50 p.m.*

**A motion was made by ENGELBERGER, seconded by GRAY, that the meeting be adjourned. The motion carried by a voice vote.**

*Note: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below—preferably at least three business days but no fewer than 24 hours prior to the meeting.*

*Nota: Si necesita un intérprete, un traductor o materiales en formatos alternativos o cualquier otra adaptación para tener acceso a este servicio, actividad o programa, llame al número de teléfono que puede encontrar a continuación — de preferencia con al menos 3 días de anticipación y como mínimo 24 horas antes del evento en cuestión*

*Sau tseg: Yog koj xav tau ib tug neeg txhais lus, txhais ua ntaub ntawv, cov ntaub ntawv uas nyob rau lwm yam kev lawm los sis lwm yam kev pab nkag rau qhov kev pab no, kev ua si los sis kev pab cuam, thov hu tus xov tooj rau hauv qab no—xav kom hu li peb hnuv ua ntej tuaj tab sis tsis pub tsawg tshaj 24 xuab moos ua ntej rau lub rooj sib tham no.*

*County Board Office (608) 266-5758 TTY RELAY 711*