



# Dane County

## Minutes - Final Unless Amended by Committee

### Community Development Block Grant (CDBG) Commission

*Consider:*

*Who benefits? Who is burdened?*

*Who does not have a voice at the table?*

*How can policymakers mitigate unintended consequences?*

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Tuesday, April 8, 2025

5:00 PM

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#### A. Call To Order

Chair Taylor Brown called the meeting to order at 5:01pm with a quorum present.

**Staff Present:** Joanna Cervantes, Cindy Grady, Michelle Bozeman, Barett Decker, Caleb Odorfer

**Present** 6 - RON JOHNSON, TERESITA TORRENCE, TAYLOR BROWN, KATHERINE KAMP, MARTIN LACKEY, and MICHAEL ENGELBERGER

**Excused** 3 - GODWIN AMEGASHIE, JEREMIAH DEGOLLON, and JEFF GLAZER

#### B. Consideration of Minutes

[2024](#)  
[MIN-605](#)

3/18/2025 CDBG COMMISSION MINUTES

**Attachments:** [03.18.25 CDBG Commission Minutes - Final](#)

Motion was made by Ron Johnson and seconded by Supervisor Michael Engelberger to approve the 3/18/2025 meeting minutes. Motion passed unanimously by voice vote.

#### C. Presentations

##### 1. Recognition of CDBG Commission Member Teresita Torrence

*Chair Brown presented a certificate of appreciation to Commission Member Teresita Torrence, who is not renewing her term on the CDBG Commission as she is retiring later this year. Ms. Torrence has been on the Commission for 8 years, and has served on various subcommittees. She has been an advocate for increased affordable housing and community services. Ms. Torrence will be greatly missed.*

2. Information provided as part of the public hearing for citizen input on the Dane County 2025-2029 Consolidated Plan

a. Review of activities identified in the Consolidated Plan

*Cindy Grady provided information on the 2025-2029 Consolidated Plan as part of the public hearing. The Consolidated Plan is in draft form, and will be finalized when we receive the federal grant award amounts from HUD. Funding allocations to project areas for the 2025 Annual Action Plan (within the Consolidated Plan) are contingent upon federal funding levels, and will be revised in the final Consolidated Plan.*

*The Consolidated Plan was comprised of HUD data and citizen input. Citizen input included surveys, focus groups, consultation meetings, and public hearings. The combined data and input were used to determine the goals and outcomes for the next five years. The CDBG/HOME team also recognized existing Dane County resources, which helped to inform overall allocations.*

## D. Public Hearing

1. Dane County 2025-2029 Consolidated Plan

*The Commission requests that verbal comments be limited to 3 minutes. Written comments are welcomed and may be submitted electronically to [cdbg@danecounty.gov](mailto:cdbg@danecounty.gov)*

**Chair Brown opened the public hearing at 5:09pm. There were no verbal or written comments. Chair Brown closed the public hearing at 5:10pm.**

[2025](#)  
[RPT-119](#)

4/8/2025 CDBG COMMISSION REGISTRATIONS

**Attachments:** [4.8.2025 CDBG Commission Registrations](#)

## E. Action Items

1. [2024](#)  
[ACT-429](#) DANE COUNTY 2025 - 2029 CONSOLIDATED PLAN - DRAFT

**Attachments:** [Dane County 2025-2029 Consolidated Plan - DRAFT](#)

**Motion was made by Kathy Kamp and seconded by Supervisor Michael Engelberger to approve the draft Consolidated Plan. Motion passed unanimously by voice vote.**

2. [2024](#)  
[ACT-430](#) 2026 RFP EVALUATION CRITERIA

**Attachments:** [2026 CDBG-HOME RFP Evaluation Criteria](#)

**Motion was made by Kathy Kamp and seconded by Supervisor Michael Engelberger to approve the 2026 CDBG/HOME Evaluation Criteria. Motion passed unanimously by voice vote.**

## F. Reports to Committee

### 1. 2026 RFP Update

- a. [2024 RPT-645](#) 2026 RFP WORKSHOPS

Attachments: [2026 CDBGHOME Workshops Flyer](#)

### b. Timeline

*Cindy Grady gave an update on the RFP workshops for the 2026 CDBG and HOME funds. The workshops will provide attendees with information on the RFP project categories, as well as the application process, prior to the release of the RFPs. Two workshops are scheduled for April 16th (virtual) and 17th (in person).*

*Ms. Grady also provided a tentative timeline: RFPs released end of April, with a due date of mid-June. The Application Review Team plans to meet in August, and will make preliminary funding recommendations in September.*

## G. Future Meeting Items and Dates

*May 6, 2025, 5:00pm*

## H. Public Comment on Items not on the Agenda

## I. Adjourn

**Motion was made by Supervisor Engelberger and seconded by Teresita Torrence to adjourn the meeting at 5:19pm. Motion passed unanimously by voice vote.**

Minutes respectfully submitted by Barrett Decker pending Commission Approval