

**DANE COUNTY
POLICY AND FISCAL NOTE**

Title of Resolution or Ord. Amd.:

<input checked="" type="checkbox"/> Original	Update	Substitute No. _____
Sponsor: VELDRAN		Resolution No. 2025 RES-324
Vote Required: Majority Two-Thirds <input checked="" type="checkbox"/>	3/4 <input type="checkbox"/>	Ordinance Amendment No. _____

Authorizing the Reclassification of a Vacant Janitor II Position to a Janitor Position

Policy Analysis Statement:

Brief Description of Proposal -

The Dane County Department of Administration-Facilities Management Division requests the reclassification of a vacant Janitor II position (#364 G11) to a Janitor position (G9-F).

Current Policy or Practice -

Reclassifying vacant positions requires County Board approval.

Impact of Adopting Proposal -

This resolution will make it possible to reclassify a Janitor II position to a Janitor position to be consistent with the classification of the other Janitor positions within the Division.

Fiscal Estimate:

Fiscal Effect (check all that apply) -				Budget Effect (check all that apply) -			
<input type="checkbox"/> No Fiscal Effect				<input type="checkbox"/> No Budget Effect			
<input type="checkbox"/> Results in Revenue Increase				<input type="checkbox"/> Increases Rev. Budget			
<input type="checkbox"/> Results in Expenditure Increase				<input type="checkbox"/> Increases Exp. Budget			
<input type="checkbox"/> Results in Revenue Decrease				<input type="checkbox"/> Decreases Rev. Budget			
<input checked="" type="checkbox"/> Results in Expenditure Decrease				<input type="checkbox"/> Decreases Exp. Budget			
				<input checked="" type="checkbox"/> Increases Position Authority			
				<input checked="" type="checkbox"/> Decreases Position Authority			
Note: if any budget effect, 2/3 vote is required							

Narrative/Assumptions about long range fiscal effect:

Reclassification of position #364, Janitor II (G11) to a Janitor (G9-F) will result in an annual expenditure salary/benefit decrease of \$2,100.

Expenditure/Revenue Changes:

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -									
Personal Services									
Operating Expenses					\$2,100				
Contractual Services									
Capital									
Total	\$0	\$0	\$0	\$2,100			\$0	\$0	\$0
					Total				

Personnel Impact/FTE Changes:

Reclassification of position #364, Janitor II (G11), currently vacant, to a Janitor (G9-F).

Prepared By:

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Prepared by: Amanda DePagter
Reviewed by:

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Date: Phone: