

DANE COUNTY SENIOR NUTRITION PROGRAM - DINING SITE REVIEW

Site Name	NW DANE
Date of Visit	2-3-2025
Completed By	PFY.

Please indicate the appropriate response for each statement listed by checking Yes, No, or N/A in the corresponding space. Use the space provided at the end of each section to provide additional comments or to clarify your responses. Thank you!

Yes	No	N/A	Creation of an Inviting Atmosphere
☒	☐	☐	Were you greeted as you came in?
☐	☐	☒	If needed, was the contribution system explained?
☐	☒	☐	Did the seating arrangement allow for new participants to be integrated into the group?
☐	☒	☐	Was there an announcement time?
☐	☒	☐	Were new participants introduced to the group?
☒	☐	☐	Did the site appear clean & neat?
☐	☐	☒	Were the bathrooms clean?
☒	☐	☐	Was there a bulletin board or place where notices were posted, such as: activity calendars or menus
☒	☐	☐	Was the site accessible to a handicapped person?
☒	☐	☐	Did participants at the site, seem to mix well together?
Comments:			I was seated at my own table.

Yes	No	N/A	Participants
☒	☐	☐	Were participants friendly to you as a newcomer?
☒	☐	☐	Did participants seem to enjoy talking to each other?
			Did participants seem happy with the following?
☒	☐	☐	a) the site manager
☒	☐	☐	b) the volunteers
☒	☐	☐	c) the food
☒	☐	☐	d) the program
Comments:			only 5 (4 ARE PART OF ADULT DAY CARE & Need assistance) (canceled due to weather.) MORE ON OTHER DAYS - Wed Bingo @ 10-20 (30-40 Home Delivered)

Yes	No	N/A	Site Manager
☒	☐	☐	Was the site manager readily identified (for example, the manager was wearing a badge or name tag)?
☒	☐	☐	Was the site manager friendly to participants and volunteers?
☒	☐	☐	Was the site manager helpful to people with special needs?
Comments			

Yes	No	N/A	Volunteers
☒	☐	☐	Were volunteers readily identified by a name tag? <i>INTRO. THEMSELVES</i>
☒	☐	☐	Did volunteers seem to enjoy their work and know what was expected of them?
Comments:			
Yes	No	N/A	Reservations
☒	☐	☐	Was making the reservation easy?
☒	☐	☐	Was parking available close to the site?
☒	☐	☐	Did the site have efficient and accurate registration procedures?
Comments:			
Yes	No	N/A	Food
☒	☐	☐	Did the meal look good?
☒	☐	☐	Did the food taste good?
☒	☐	☐	Was the meal served on time?
☒	☐	☐	Were the people serving the meal clean and wearing aprons?
☒	☐	☐	Did the food served seem to be at the right temperature? (Hot food hot, cold food cold)
☐	☒	☐	Was there a lot of left-over food on people's plates?
Comments:			<i>FISH OR SHRIMP ON FRIDAYS. APPEARED FOOD MOSTLY FOR DAY CARE FOLKS.</i>
Overall Feedback:			<i>NICE Center.</i>

DANE COUNTY SENIOR NUTRITION PROGRAM - DINING SITE REVIEW

Site Name	Middleton Senior Center
Date of Visit	1-31-2025
Completed By	DL

Please indicate the appropriate response for each statement listed by checking Yes, No, or N/A in the corresponding space. Use the space provided at the end of each section to provide additional comments or to clarify your responses. Thank you!

Yes	No	N/A	
			Creation of an Inviting Atmosphere
☒			Were you greeted as you came in?
☒			If needed, was the contribution system explained?
☒			Did the seating arrangement allow for new participants to be integrated into the group?
	☒		Was there an announcement time?
	☒		Were new participants introduced to the group?
☒			Did the site appear clean & neat?
		☒	Were the bathrooms clean?
☒			Was there a bulletin board or place where notices were posted, such as: activity calendars or menus
☒			Was the site accessible to a handicapped person?
☒			Did participants at the site, seem to mix well together?
Comments:			GREAT PLACE SETTINGS
			Participants Approx. 20, Twice as many Home Delivered.
☒			Were participants friendly to you as a newcomer?
☒			Did participants seem to enjoy talking to each other?
			Did participants seem happy with the following?
☒			a) the site manager
☒			b) the volunteers
☒			c) the food
☒			d) the program
Comments:			
			Site Manager
☒			Was the site manager readily identified (for example, the manager was wearing a badge or name tag)? JACKIE
☒			Was the site manager friendly to participants and volunteers?
☒			Was the site manager helpful to people with special needs?
Comments			

Yes	No	N/A	Volunteers
☒			Were volunteers readily identified by a name tag? <i>APPROX</i>
☒			Did volunteers seem to enjoy their work and know what was expected of them?
Comments:			
Yes	No	N/A	Reservations
☒			Was making the reservation easy?
☒			Was parking available close to the site?
☒			Did the site have efficient and accurate registration procedures?
Comments:			
Yes	No	N/A	Food
☒			Did the meal look good?
☒			Did the food taste good?
☒			Was the meal served on time?
☒			Were the people serving the meal clean and wearing aprons?
☒			Did the food served seem to be at the right temperature? (Hot food hot, cold food cold)
	☒		Was there a lot of left-over food on people's plates?
Comments:			
Overall Feedback:			

DANE COUNTY SENIOR NUTRITION PROGRAM - DINING SITE REVIEW

Site Name	Messiah Lutheran Church
Date of Visit	04/17/2025
Completed By	Kristy Schuster

Please indicate the appropriate response for each statement listed by checking Yes, No, or N/A in the corresponding space. Use the space provided at the end of each section to provide additional comments or to clarify your responses. Thank you!

Yes	No	N/A	
Creation of an Inviting Atmosphere			
☒			Were you greeted as you came in?
☒			Did the site appear clean & neat?
☒			Did the seating arrangement allow for new participants to be integrated into the group? (Sites need to avoid assigned or reserved seating.)
☒			Were new participants introduced to the group?
☒			Did participants at the site, seem to mix well together?
☒			Was the site accessible to a physically disabled person?
		☒	If needed, was the contribution system explained?
☒			Did you see a donation box where contributions could be placed AND a sign nearby that explained the suggested contribution amount?
☒			Was everything on the table that you needed to eat your meal?
☒			Were the bathrooms clean?
Comments:			
Participants			
☒			Were participants friendly to you as a newcomer?
☒			Did participants seem to enjoy talking to each other?
			Did participants seem happy with the following?
☒			a) the site manager
☒			b) the volunteers
☒			c) the food
☒			d) the program
Comments:			
Site Manager			
☒			Was the site manager readily identified (for example, the manager was wearing a badge, name tag, or introduced themselves)?
☒			Was the site manager friendly and helpful to participants and volunteers?
☒			If working with food, was the site manager wearing a hair restraint and gloves?
Comments:			

Yes	No	N/A	Volunteers
☒			Were volunteers friendly and helpful to participants?
☒			If working with food, were hair restraints and gloves worn? (If food is simply being carried from kitchen window to table, no gloves/hair restraints are required.)
Comments:			
Yes	No	N/A	Reservations
☒			Was making the reservation easy?
☒			Was parking available close to the site?
☒			Did the site have efficient and accurate registration procedures?
Comments:			
Yes	No	N/A	Food
☒			Did the meal look good?
☒			Did the food taste good?
☒			Was the meal served on time?
☒			Were you offered milk if you ordered it?
☒			Did the food served seem to be at the right temperature? (Hot food hot, cold food cold)
	☒		Was there a lot of left-over food on people's plates?
Comments:			
Overall Feedback:			<i>Kristen & Christina were delightful. A poem was even read.</i> <i>There were flowers on the table & placemats.</i> <i>Food was at appropriate temperature and tasted good. Portions were good.</i> <i>I don't remember if she said this when I registered, but it would be good to ensure new participants know to go to the lower parking lot and the entrance there. Meant to tell her that, but forgot.</i>