

**DANE COUNTY  
POLICY AND FISCAL NOTE**

<input checked="" type="checkbox"/> Original	<input type="checkbox"/> Update	Substitute No. _____
Sponsor: DOYLE		Resolution No. 2023 RES-236
Vote Required: Majority _____		Ordinance Amendment No. _____
Two-Thirds <input checked="" type="checkbox"/>	3/4 _____	

Title of Resolution or Ord. Amd.:

RECLASSIFYING A FOOD SERVICE HELPER / DRIVER TO AN ACCOUNT CLERK II IN CONSOLIDATED FOOD SERVICE

**Policy Analysis Statement:**

Brief Description of Proposal -

The Consolidated Food Service Division of the Department of Administration is requesting to reclassify a vacant Food Service Helper / Driver to an Account Clerk II.

Current Policy or Practice -

Reclassifications on vacant positions require County Board Approval.

Impact of Adopting Proposal -

The position will be reclassified and the Department will be permitted to fill the position.

**Fiscal Estimate:**

Fiscal Effect (check all that apply) -

- No Fiscal Effect
- Results in Revenue Increase
- Results in Expenditure Increase
- Results in Revenue Decrease
- Results in Expenditure Decrease

Budget Effect (check all that apply)

- No Budget Effect
- Increases Rev. Budget
- Increases Exp. Budget
- Decreases Rev. Budget
- Decreases Exp. Budget
- Increases Position Authority
- Decreases Position Authority

Note: if any budget effect, 2/3 vote is required

**Narrative/Assumptions about long range fiscal effect:**

**Expenditure/Revenue Changes:**

	Current Year		Annualized			Current Year		Annualized	
	Increase	Decrease	Increase	Decrease		Increase	Decrease	Increase	Decrease
Expenditures -					Revenues -				
Personal Services					County Taxes				
Operating Expenses					Federal				
Contractual Services					State				
Capital					Other				
<b>Total</b>	\$0	\$0	\$0	\$0	<b>Total</b>	\$0	\$0	\$0	\$0

**Personnel Impact/FTE Changes:**

**Prepared By:**

Agency: Admin	Division: Admin	
Prepared by: Nick Bubb	Date: 11/15/23	Phone: 608-266-8477
Reviewed by:	Date:	Phone: