



CY 2025 Section 5310 Application

Project Name: Mobility Management & Travel Training Project

Agency: Dane County Department of Human Services

Address: 1202 Northport Dr

City, State ZIP: Madison, WI 53704

FEIN Number: 39-6005684

Project Contact: Nathanael Brown Title: Transportation Coordinator

Phone: (608) 242-6486 Email: brown.nathanael@danecounty.gov

Address (if different): 2865 N Sherman Ave

Madison, WI 53704

PROJECT AND SPONSOR TYPE

Project Type (choose one):

Sponsor Type (choose one):

Mobility Management Project	<input checked="" type="checkbox"/>
Vehicle Capital Project	<input type="checkbox"/>
Non-Vehicle Capital Project	<input type="checkbox"/>
Operating Project	<input type="checkbox"/>

Private Non-Profit	<input type="checkbox"/>
Local Public Body	<input checked="" type="checkbox"/>
Private Operator for Public Body	<input type="checkbox"/>
Shared-Ride Private Taxi Provider	<input type="checkbox"/>

Provide a brief description of the project in the space provided. If the project is a vehicle replacement, specify if the vehicle being replaced was purchased with federal funds (Section 5310 or other).

The Dane County Mobility Management Project consists of the Dane County Transportation Call Center (CC) and the RSVP Bus Buddy travel training program (BB). The CC is a transportation resource center staffed by a Mobility Manager. It is a single point-of-entry to transportation information in Dane County and provides information on all modes of available transportation including public transit, human services programs, vehicle acquisition and repair loans, ride sharing and other programs. Personalized services include identification of transportation availability; options counseling; introduction and referral to public transit; individual and group ride services, assessment and eligibility determination to authorize rides for specialized transportation and related programs; enrollment in travel training programs and follow up assistance in maintaining mobility. The service is free and open to everyone. BB is available to train passengers how to use metro transit. Bus Buddy program participants receive accompanied training to familiarize them with mainline transit. Both individualized and group BB training is available. Training is provided by volunteers.

COORDINATION

The Federal Transit Administration (FTA) requires that projects funded under the Section 5310 program are derived from a “locally developed coordinated public transit-human services transportation plan”. This ensures that applicants are coordinating services with other transportation providers. Section 5310 projects must be identified by a strategy and/or action item in a county, multi-county, or regional plan. List the plan names, strategies or action items, and page numbers. For multiple plans use the space below.

Title of Coordination Plan: [2019 Coordinated Public Transit - Human Services Transp. Plan for Dane County](#)
 Action(s)/Strategy(ies): Strategies to Address Coordiantion, Education, and Outreach Needs: Mobility Managemer
Strategies to Address Coordiantion, Education, and Outreach Needs: Rider Education, Con
 Page number(s): Page 33

Additional information (use this space to describe projects that span multiple coordination plans):

The Transportation Call Center (CC) is operated by a certified Mobility Manager. Through the statewide Mobility Management network the CC assists other counties and agencies with rides traveling into or thorough Dane County (this assistance is not specifically detailed in Dane County's coordination plan).

Describe any eligibility requirements to use the service provided by the project.

The Transportation Call Center is available to anyone seeking information about transportation services within Dane County. The Bus Buddy travel training program is available to any Dane County resident interested in transit familiarization.

- The service is open to the general public.
(eligibility requirements may apply)
- The service is shared ride
(customer cannot choose exclusive ride)

OTHER STATE AND FEDERAL FUNDING FOR TRANSPORTATION

List all state and federal funding programs through which your organization receives funds or has a pending application. Examples include state Urban Mass Transit Assistance (85.20), state County Specialized Transportation (85.21), and federal Urbanized Area Formula Grants (5307).

Dane County receives funding through 85.21, 85.20 and 5310. The Transportation Call Center, funded by 5310 Enhanced Mobility of Seniors and Individuals with Disabilities, provides information, referral and direct authorization for programs funded by 85.21 Specialized Transportation Assistance for Counties and 85.20 Urban Mass Transit Assistance through a funding agreement with City of Madison. The Bus Buddy travel training program is funded by 5310 and trains riders to access fixed-route service funded by 85.20 Urban Mass Transit Operating Assistance.

PROJECT LOCATION

Mobility Management & Travel Training Project

Describe the service area of the project. List state, county, and municiple boundaries, or other geographical features. To select RPCs, MPOs, and congressional districts, use the drop-down menus.

The Transportation Call Center (CC) serves Dane County. The CC is staffed by Mobility Managers who assist with travel into and through Dane County. The Bus Buddy program trains riders in the Metro Transit service area which includes Madison and Sun Prairie as well as parts of Fitchburg, Middleton and Verona.

In which Regional Planning Commission is your project?
Capital Area RPC

[Wisconsin RPC/MPO map](#)

In which Metropolitan Planning Organization is your project?
Greater Madison MPO


[Wisconsin RPC/MPO map](#)

In which Wisconsin Congressional Districts is your project?
2nd

[Wisconsin Congressional District map](#)

LOCAL MATCH CERTIFICATION

I hereby certify that the local match listed in the budget(s) is eligible for use in the Section 5310 program. By certifying eligibility, I agree that the local match is verifiable from the recipient’s records; is not included as contributions for any other federally-assisted project or program; is necessary and reasonable for proper and efficient accomplishment of project or program objectives; is allowable under the applicable cost principles; is not paid by the federal government under another award except where authorized by federal statute to be used for cost sharing or matching; and is provided for in the approved budget. (Right-click on the signature line to sign electronically)



Date

Name

Title

APPLICATION CHECKLIST

Mobility Management & Travel Training Project

Check the box to indicate if these documents are included in the application.

Documents from this Spreadsheet	Included	N/A?
General Information (4 pages)	<input checked="" type="checkbox"/>	
Written Responses (3 pages)	<input checked="" type="checkbox"/>	
Project Budget (1 page)	<input checked="" type="checkbox"/>	
Project Goals (2 pages)	<input checked="" type="checkbox"/>	
Project Staffing (mobility management and operating projects only) (1 page)	<input checked="" type="checkbox"/>	
Current Vehicle Inventory (1 page)	<input type="checkbox"/>	N/A
Vehicle Request (vehicle capital projects only) (1 page)	<input type="checkbox"/>	N/A

Other Documents	Included	N/A?
Application Letter (Appendix A)	<input checked="" type="checkbox"/>	
Public Notice (vehicle projects only) (Appendix B)	<input type="checkbox"/>	N/A
Certification of Local Public Body Eligibility	<input checked="" type="checkbox"/>	
Certification of Equivalent Service (non-accessible vehicle projects) (Appendix D)	<input type="checkbox"/>	N/A
FFATA Form	<input checked="" type="checkbox"/>	
Federal Certifications and Assurances	<input checked="" type="checkbox"/>	
Non-profit documentation	<input type="checkbox"/>	N/A

SINGLE AUDIT

WisDOT is responsible for reviewing A-133 audits of subrecipients that expend more than \$750,000 annually of federal funding from all sources, not just US DOT funds, in accordance with the Single Audit Act Amendments of 1996 and revised by OMB Circular A-133, "Audits of States, Local Governments, and Non-Profit Organizations." The audits shall be made by an independent auditor in accordance with generally accepted government auditing standards covering financial audits. Please mark the appropriate box below.

Our agency expends less than \$750,000 in a year in federal funds from all sources. Grantees that do not meet the A-133 threshold may be required to submit supporting documentation for a quarterly reimbursement request. Grantees chosen for submission will be notified prior to the quarter end for which the request is made.	<input type="checkbox"/>
Our agency expends more than \$750,000 in a year in federal funds from all sources. Please indicate the date of your last A-133 submission below. WisDOT staff will review the harvester.census.gov website for any program related findings and follow up with affected grantees.	<input checked="" type="checkbox"/>

Date of most recent A-133 audit submission:

June 2023 for fiscal year 2022

