



**Dane County**  
**Department of Human Services**

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Interim Director – Astra Iheukumere  
Children, Youth, and Families Division – Dr. Martha Stacker

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PHONE: 608-242-6200 FAX: 608-242-6294

**MEMO**

TO: Personnel and Finance Committees

FROM: Tia Williams

DATE: 10/3/2024

RE: July 2024 Mileage

A breakdown in my internal administrative processes caused me to submit my July 2024 mileage form late. I am requesting that an exception be made in this instance and that my attached July 2024 mileage be paid.

Thank you for the consideration.