

FUND TRANSFER REQUEST FORM

AGENCY Sheriff's Office	ORGANIZATION Field Services Division	LEGISTAR FILE # 2023 FTR-007
--------------------------------	---	-------------------------------------

TRANSFER AMOUNT(S) FROM (Decrease Expenditure or Increase revenue)				CURRENT BALANCES	
--	--	--	--	-------------------------	--

Amount in Whole \$\$	Account Title	Account Code (ORG-OBJECT-PROJECT)			Budgeted Amount	Available Balance
1	5,000.00	WEM Grant Equipment	SHRFFLD	82014	37,100.00	37,100.00
2						
3						
4						
	5,000.00	TRANSFER FROM TOTAL				

TRANSFER AMOUNT(S) TO (Increase Expenditure or Decrease Revenue)				CURRENT BALANCES	
--	--	--	--	-------------------------	--

Amount in Whole \$\$	Account Title	Account Code (ORG-OBJECT-PROJECT)			Budgeted Amount	Available Balance
1	5,000.00	WEM Grant Capital Equipment	SHRFFLD	47206	37,100.00	37,100.00
2						
3						
4						
5	5,000.00					

EXPLANATION: (Ensure to include a complete description free of acronyms detailing what the transfer accomplishes and why it is needed.)	APPROVALS		
--	------------------	--	--

Homeland Security, Wisconsin Emergency Management, Department of Military Affairs, provided grant funding of \$37,100 to support the Sheriff's Office, Hazard Devices Unit (HDU) for the purchase of bomb suit equipment (2022 RES-319). Bomb suit equipment provides protection for HDU team technicians when dealing with hazardous and potentially explosive devices to safely and effectively disarm and/or remove the device. The cost for the bomb suit equipment has increased and the WI Department of Military Affairs is providing additional funding of \$5,000 to cover the cost increase. This fund transfer requests an adjustment to the above referenced MUNIS account lines to accommodate the additional increase in grant funding of \$5,000 for the bomb suit equipment purchase.		DATE	APPROVED	DENIED
	Oversight Committee			
	Controller			
	County Executive			
	Finance Committee			

Request should be entered into Legistar using the Fund Transfer file type and released into the fund transfer approval sequence. The Controller's Office will approve and refer the request as appropriate in Legistar and obtain the Controller and County Executive approvals. Departments should follow up with their oversight committee to ensure action is taken and recorded in Legistar.