

DRAFT 2 – 2/15/24

PROPOSED BIENNIAL COUNTY BOARD RULE CHANGES FOR CHAPTER 7 IN 2024 FOR EXECUTIVE COMMITTEE DISCUSSION

Since the last biennial amendment of Chapter 7 County Board Rules the County Board Office has kept a running list of items that have been mentioned for possible amendment of Chapter 7 for the start of the new term. In addition, several County Board supervisors recently have submitted additional amendment proposals and/or questions about Chapter 7 for Executive Committee consideration starting in February 2024.

The committee will recommend changes to the rules in an ordinance amendment to be considered by the Board at the first meeting of the next term, the Organizational Meeting on April 16, 2024. The organizational meeting is the only meeting at which the Board Rules can be amended by a simple majority vote of the Board. A 2/3 majority vote of the members present is required to change the rules any time after the organizational meeting.

- **Note:** Ch 15 Bds and Commissions follow Ch 7 provisions.
 - **7.03(6) Duties of the Chairperson:** The chairperson shall be an ex-officio member of all standing committees, commissions and boards created by the board and may meet and deliberate in their meetings, may make motions, but may not vote while acting as ex-officio member. However, the chair may be counted as a member present for the purposes of reaching a quorum. The chairperson may count as the required board member in the room for all hybrid meetings.
 - **7.11 STANDING COMMITTEES.**
 - (5)(a) Standing committees may create subcommittees composed entirely of their own members or other supervisors or may call upon the assistance of non-supervisors in examining particular issues. Appointment to subcommittees and the selection of nonsupervisory advisors shall be at the discretion of the committee chairperson, but must include at least one member of the County Board.
 - (c) All committees, subcommittees, and advisory bodies that a standing committee has appointed or over which a standing committee has jurisdiction shall report on its activities to that standing committee on a regular schedule to be determined by the standing committee.
 - **7.17(1) Place Office of Justice Reform** under PP&J oversight section.
 - **7.18(10) Add after the word “long-term”, “including leases”**
 - **7.22 SCHEDULING, NOTICE AND CONDUCT OF MEETINGS.**

4)(b) Virtual – all members and the public attend via teleconferencing, video conferencing, or web conferencing without meeting at a physical location. Exclusively virtual meetings shall not be scheduled unless inclement weather, as determined by the National Weather Service or the Dane County Emergency Management Department, public health emergency, natural disaster, or other emergency prevents an in-person or hybrid meeting from being held safely. The Chair of the body shall make this determination for a board, commission, or committee meeting; the Chair of the board shall make this determination for the County Board and all standing committees. Virtual meetings require at least a 24-hour notice and reasonable access to the public in conformance with the Wisconsin Open Meetings Law.

(4)(c) Hybrid – simultaneously held in-person and virtually. Hybrid meetings shall be held at a physical location open to the public and a minimum of one board or committee member shall be physically present for the entire meeting. The County Board chair shall be an ex-officio member of all standing committees, commissions, and boards created by the board and may meet and deliberate in their meetings, may make motions, but may not vote while acting as an ex-officio member. However, the chair may be counted as a member present for the purposes of reaching a quorum.

- **7.223 CONDUCT OF COMMITTEE MEETINGS. (2)** No committee may take action on any item that has not been posted with the agenda as specified in subsection (1) hereof (24 hours notice) unless:
- **7.24 Budgetary Review (5)** A budget amendment considered by a committee may be amended by the committee. (6) Amendments not included in the Personnel and Finance Committee’s recommendations on the budget resolutions may be offered as a floor amendment at the County Board’s budget meeting, but must be posted as part of the board agenda at least 24 hours prior to the meeting. **Any** budget amendment considered by the County Board may be amended by the County Board.
- **7.59 SEATING ARRANGEMENTS FOR BOARD MEETINGS. (8)** A child under the age of 18 of any parent otherwise authorized to be on the county board floor under the provisions of this section is authorized to be on the county board floor with their parent. In this case, the parent shall notify County Board staff of their child’s presence and location prior to the start of the meeting.

- **7.61 COUNTY BOARD AGENDA; ORDER OF BUSINESS**

7.61(B) Add a sentence in this section to explicitly state that the board chair is the only sponsor of special matter resolutions.

7.61(1)(D): Claims for Denial

**Rationale for this is that sometimes PP&J will recommend denial, other times the board moves to deny them

7.61(1)(M): Board agenda format section: Items Requiring a Two-Thirds (2/3) Majority for Passage.

Create a new section **7.61(1)(N): Items Requiring a Three-Quarters (3/4) Majority for Passage.**

Re-letter current subsections N (Special order of business) through P (Adjournment) to O through Q.

- **7.63(1)(a)** Members of the general public and others who are not members of the county board may address the county board on any matter pending before the board, as printed on the calendar, except that no registrations shall be in order on Special Matters and Announcements, claims, payments over \$10,000, or procedural motions that are on the calendar. **Public testimony will not be taken on the following: Special Matters and Announcements, Meeting Minutes, Motions from Previous Meetings, Claims, payment over \$10,000, Special Order of Business, and Such Other Business.** Before addressing the board, such persons shall file with the clerk a registration form giving their name, address, the subject on which they wish to speak, and such other information as required.

****SEE NEXT PAGE FOR SPECIFIC PROPOSALS SUBMITTED BY
COUNTY BOARD SUPERVISORS****

SPECIFIC PROPOSALS SUBMITTED BY
COUNTY BOARD SUPERVISORS

○ **Chair Miles proposal:**

7.11 STANDING COMMITTEES.

(5) (c) All committees, subcommittees, and advisory bodies that a standing committee has appointed or over which a standing committee has jurisdiction shall report on its activities to that standing committee on a regular schedule to be determined by the standing committee.

○ **Sup. Huelsemann proposal:**

7.223 CONDUCT OF COMMITTEE MEETINGS. (1) A copy of the agenda, including the time, place, and format of the meeting and of the matters to be discussed, shall be given to the county clerk by noon on the Friday prior to the week in which the meeting will occur for posting on the bulletin board in his or her office and such other place(s) in the City-County Building that provide prompt and sufficient notice to the public as soon as possible after scheduling but no less than 72 hours prior to the meeting.

Proposed change with respect to the following current provision on agendas: Note: If you need an interpreter, translator, materials in alternate formats or other accommodations to access this service, activity or program, please call the phone number below at least 24 hours prior to the meeting.

○ **Supervisor Rose proposal:**

7.22 SCHEDULING, NOTICE AND CONDUCT OF MEETINGS.

(4)(c) Hybrid – simultaneously held in-person and virtually. Hybrid meetings shall be held at a physical location open to the public and a minimum of one committee member or staff shall be physically present for the entire meeting.