



Bid Waiver Form

Revised 01/2024

Short Description of Goods/Services	Dane County food system assessment	Total Cost	\$62,500		
Vendor Name	REAP Food Group	MUNIS #	12356	Req #	1419
Purchasing Officer	Megan Rogan	Date	3/14/24		
Department	Extension	Email	strader.claire@countyofdane.com		
Name	Claire Strader	Phone	608-224-3707		

A VENDOR QUOTE MUST BE ATTACHED TO THE WAIVER FOR APPROVAL

Provide a detailed description of the goods/services intended to be purchased:

REAP Food Group is the nonprofit organization that has been awarded a USDA RFSP Grant to conduct an assessment of the Dane County food system. The Dane County Food Council is a partner on the grant and is providing 25% match.

The project will build a network of diverse collaborators across South-Central Wisconsin who will co-create, with REAP's leadership, a community-driven regional engagement and assessment process that sets the stage for a regional food action plan that reflects community members' needs and results in a variety of proposed solutions.

Send to a Purchasing Officer Once Completed



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Procurement Exception List

- Emergency Procurement
- Unique and specific technical qualifications are required
- A special adaptation for a special purpose is required
- A unique or opportune buying condition exists
- Only one vendor possesses the unique and singularly available ability to meet the Department's requirements

Provide a detailed explanation as to why the competitive bidding (RFB/RFP) process cannot be used. Also provide a detailed justification in relation to the Procurement Exception(s) chosen:

REAP Food Group is the nonprofit organization that has been awarded the USDA RFSP Grant to lead an assessment of the Dane County food system.

Bid Waiver Approval (For Purchasing Use Only)

Under \$44,000 (Controller)

\$44,000+ (Personnel & Finance Committee)

Date Approved:

Send to a Purchasing Officer Once Completed

Dane County Food Council

<https://foodcouncil.countyofdane.com/>

5201 Fen Oak Dr. Rm 138
Madison, WI 53718



PARTNER ORGANIZATION LETTER OF COMMITMENT

April 26, 2023

Phil Kauth, Executive Director
REAP Food Group
3241 Garver Green #240
Madison, WI 53704

Dear Phil Kauth:

Created in 2005, Dane County Food Council (DCFC) explores issues and develops recommendations to create an economically, socially, and environmentally sustainable local food system for Dane County. The 9-member council includes 2 County Board Supervisors, and 7 community members who represent food system sectors including food security, nutrition, urban agriculture, food production, processing, distribution, retail, and waste.

Along with the Madison Food Policy Council (MFPC), DCFC co-created the Food Plan Work Group - a joint food council (DCFC-MFPC) work group focused on the development of a regional food system plan. DCFC supports the development of this plan, which will provide a blueprint for addressing community food system needs and strengthening the local food system.

DCFC's commitment to a regional food planning process is evidenced by recommendations made to the Dane County Board to fund a Pandemic Food System Study and to provide match funding for REAP's RFSP Application. In response to these recommendations, Dane County contributed \$40K for the 2022-2023 Pandemic Food System Study, and is contributing \$62,500 for REAP's RFSP Application.

We commit to participating in and supporting the **2023 South Central Wisconsin Food System Assessment and Partnership Project** for the period of October 1, 2023, through September 30, 2025. DCFC members and staff will contribute to the work outlined in the RFSP Application via DCFC meetings, joint DCFC-MFPC meetings, joint DCFC-MFPC Food Plan Work Group meetings, and contributions outside of meetings.

The individuals and our organization agree to abide by the management plan contained in the application.

Sincerely,

A handwritten signature in black ink that reads "Bill Warner". The signature is written in a cursive style.

Bill Warner
Chair, Dane County Food Council
1170 Hageman Rd.
Belleville, WI 53508
(608) 438-0288



Dane County

Signature Copy

Resolution: 2023 RES-335


File Number: 2023 RES-335

AUTHORIZING THE CARRY FORWARD OF FUNDS IN THE EXTENSION DEPARTMENT
FOR THE FOOD SYSTEM ASSESSMENT PROJECT

Adopted by the County Board on March 7, 2024.

Approve Veto

County Executive



Date

3-12-24