

FUND TRANSFER REQUEST FORM

AGENCY Sheriff's Office	ORGANIZATION Administrative Services Division	LEGISTAR FILE # 2023 FTR-050
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TRANSFER AMOUNT(S) FROM (Decrease Expenditure or Increase revenue)					CURRENT BALANCES	
Amount in Whole \$\$	Account Title	Account Code (ORG-OBJECT-PROJECT)			Budgeted Amount	Available Balance
1	50,100.00	Spillman Server/Data Migration	CPSHRF	58669	130,268.37	102,044.13
2						
3						
4						
	50,100.00	TRANSFER FROM TOTAL				

TRANSFER AMOUNT(S) TO (Increase Expenditure or Decrease Revenue)					CURRENT BALANCES	
Amount in Whole \$\$	Account Title	Account Code (ORG-OBJECT-PROJECT)			Budgeted Amount	Available Balance
1	50,100.00	Taser Replacement & Supplies	CPSHRF	58810	716,000.00	716,000.00
2						
3						
4						
	50,100.00	TRANSFER TO TOTAL				

EXPLANATION: (Ensure to include a complete description free of acronyms detailing what the transfer accomplishes and why it is needed.)	APPROVALS			
Capital funding of \$716,000 was approved in the 2024 Capital Budget for the purchase of 150 Tasers including holsters, live and training magazines, batteries, 5-year warranty, cartridges, licenses, and associated accessories. The cost for this equipment has increased and, additional funding of \$50,100 is required for the procurement of the equipment. Funding of \$50,100 is available from the Spillman Server/Data Migration Capital Project, CPSHRF 58669, to fund this high priority project. Transferring \$50,100 will optimize capital project allocations and reduce capital borrowing.		DATE	APPROVED	DENIED
	Oversight Committee			
	Controller			
	County Executive			
	Finance Committee			
Request should be entered into Legistar using the Fund Transfer file type and released into the fund transfer approval sequence. The Controller's Office will approve and refer the request as appropriate in Legistar and obtain the Controller and County Executive approvals. Departments should follow up with their oversight committee to ensure action is taken and recorded in Legistar.				